



VACANCIES

St. Joseph's College, a leading Catholic Boys School in Nugegoda, is seeking suitable, qualified and experienced applicants for the following posts:

Teacher Vacancies

- Science – English Medium – O/L
- English Elocution
- ICT – A/L
- English Language

- Applicants should be Graduates from a recognized University. (Bachelor's Degree / PDGE is desirable).

Non-Academic Staff

Administrative Assistant Requirements –

- Should be familiar with required formats and knowledge in typing
- Ability to type in both English and Sinhala languages
- Computer literacy is a must (Ex: Word, Excel & PageMaker)
- Good communication skills to draft letters
- Excellent command in written and Spoken English
- Must be highly organized and able to handle multiple tasks
- Prior experience is an added advantage.

Selected applicants should have an ability to interact with students and teachers of the school.

Apply with full CV including 02 non-related Refrees within 14 days of this advertisement to:

The Rector,
St. Joseph's College,
7th Mile Post, Subaddrarama Lane,
Nugegoda.
E-mail: josephnugegoda@gmail.com