

WINGS TO YOUR CAREER

As we rise to new heights, we are looking for passionate people to grow with us, contribute and help shape what comes next.

Junior Executive – Digital COE

Key Responsibilities:

- Collaborate with IT teams and other specialists to provide leadership and executive support to project teams in deploying planned IT system solutions related to the Life Operations Division.
- Maintain records pertaining to IT project developments and organize and participate in regular meetings.
- Assist in process and system development activities.
- Perform any other tasks assigned by the Management as and when required.
- Demonstrate strong communication skills when collaborating with various departments and external vendors.
- Monitor the effectiveness of digital initiatives and recommend improvements.
- Collaborate with teams to identify areas for process optimization and implement digital solutions to enhance productivity and reduce costs.

Pre-requisites

- Basic Diploma/Higher Diploma in Information Technology.
- Minimum of 2 years' experience in the insurance sector, preferably in the Life IT or Life Operations Division.
- Sound knowledge of Life Operations technical functions will be an added advantage.
- Ability to work with various departments to ensure the successful adoption of new technologies such as automation, AI, and data analytics.
- Insurance qualifications such as SLII/CII Diploma will be an added advantage.
- Basic project management skills to coordinate and deliver digital projects on time and within scope

If you believe you are the right person we are looking for, forward your complete resume together with contact numbers and the names of two non-related referees to reach us within 10 days of this advertisement by email to careers@hnbilife.lk (State the position applied on the subject line).

