



VACANCY ANNOUNCEMENT



Ministry of Digital Economy

Data Protection Authority of Sri Lanka

Applications are invited for positions at the Data Protection Authority of Sri Lanka, established under the Personal Data Protection Act, No. 9 of 2022. The Authority is mandated to regulate the processing of personal data and safeguard individuals' privacy. It ensures compliance by both public and private sector organizations with the legal obligations set out under the Act.

The establishment of the Authority aims to foster the growth and innovation of Sri Lanka's digital economy while ensuring the security, integrity, and trustworthiness of digital transactions and communications.

Accordingly, applications are invited from qualified and experienced professionals for the following positions.

Special Note

Interested candidates are advised to refer to the detailed advertisement, including key responsibilities, minimum qualifications and experience, and age requirements for each position, available on the official website (www.dpa.gov.lk) of the Authority.

VACANCY PROFILES

1. Senior Director - Regulatory Strategy

Lead the development and implementation of regulatory frameworks under the Personal Data Protection Act, including rules, standards, and licensing regimes. Provide strategic oversight on cross-border data flows and international compliance, and advise the Authority on national data protection policy.

2. Senior Director - Market Supervision and Capacity Building

Lead regulatory supervision of data controllers and processors, including compliance monitoring, breach management, and impact assessments. Drive capacity building through training, stakeholder engagement, international collaboration, and awareness programmes.

3. Assistant Director - Capacity Building

Design and implement training and awareness programmes, identify competency gaps, and coordinate capacity-building initiatives with internal and external stakeholders.

4. Assistant Director - Regulatory Strategy

Support development of regulatory frameworks, including drafting rules and standards, and contribute to research on emerging technologies and international best practices.

5. Assistant Director - Market Supervision

Support compliance monitoring, evaluations, and issuance of guidance under the Act, while contributing to supervisory policies and procedures.

6. Assistant Director - Human Resources and Administration

Support HR functions including recruitment, onboarding, performance management, and employee relations, as well as administrative, procurement, and budgetary functions.

7. Assistant Director - Finance

Support financial management, budgeting, forecasting, and reporting, ensuring compliance with financial regulations and supporting decision-making.

8. Assistant Director - Dispute Resolution

Support complaint handling, investigations, and enforcement recommendations, ensuring proper documentation and legal compliance.

9. Assistant Director - Legal and Enforcement

Support legal functions through drafting and reviewing legal documents, assisting litigation, and coordinating with external legal institutions.

10. Associate Officer (Technical) - Capacity Building

Support training programmes, digital outreach, and evaluation of capacity-building initiatives for external stakeholders.

11. Associate Officer (Technical) - Dispute Resolution

Support complaint processing, investigations, and preparation of findings and enforcement recommendations.

12. Associate Officer (Technical) - Regulatory Strategy

Support drafting of rules, guidelines, and regulatory instruments under the Act and assist in establishing data protection standards.

13. Associate Officer (Technical) - Market Supervision

Support compliance monitoring, evaluations, and engagement with Data Protection Officers, including onsite and offsite assessments.

14. Associate Officer (Technical) - Information Technology

Support IT infrastructure design, implementation, security, helpdesk operations, and system maintenance.

15. Associate Officer (Technical) - Legal and Enforcement

Support drafting of legal instruments and development of standards on data protection, storage, and processing.

16. Management Assistant

Provide administrative and operational support, maintain records, and assist in organising meetings, workshops, and field activities.

17. Office Assistant

Provide clerical and office support services, including handling correspondence, visitors, logistics, and maintaining office efficiency.

REMUNERATION AND BENEFITS

- Fixed-term contract for an initial period of three (03) years with entitlement to Employees' Provident Fund (EPF) and Employees' Trust Fund (ETF).
- An attractive remuneration package and other benefits applicable to fixed-term employees of the Authority.

OTHER REQUIREMENTS

- Must be a citizen of Sri Lanka.
- Must be physically and mentally fit to perform duties and serve in any part of the Island.
- Must possess excellent moral character.
- Must have a good command of English, as interaction with international agencies is required for professional grades.
- Familiarity with the digital economy and social media will be an added advantage.

GENERAL CONDITIONS

Age Limit:

The age limit will not apply to applicants from public corporations, statutory boards, or fully government-owned companies.

Selection Method:

Selection will be based on one or more interviews, and appointments will be made strictly on merit. Candidates applying for Management Assistant positions will also be required to sit a written examination in addition to a structured interview.

Closing Date for Applications : - 18th May 2026

SECONDMENT

Eligible public sector officers seeking secondment must coordinate with their respective line Ministry for release under prevailing provisions of the Ministries in charge of Public Administration, Finance, and other relevant authorities. Applications must be submitted through the Heads of respective Ministries/Departments/Institutions.

The initial secondment period will be one (01) year, renewable subject to performance and organizational requirements.

APPLICATION PROCEDURE

Eligible candidates should submit their Curriculum Vitae, including names and contact details of non-related referees, via email to hr@dpa.gov.lk on or before 18th May 2026.

The post applied for must be clearly indicated in the subject line of the email.

Only shortlisted candidates will be contacted.

Applicants should not attach scanned copies of certificates with the CV. These will be requested if required at a later stage.

All applications will be treated in strict confidence. Any form of canvassing will result in disqualification.

Chairman

Data Protection Authority of Sri Lanka

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