



**ROYAL
HOSPITAL**

Care... when and where you need it most

We are not a typical health care provider, We're here to give the care and coverage you need to thrive .We are operating since 1993 under the new management while adding enormous value to the healthcare services of Sri Lanka.

Immediate Vacancy

we are hiring

Data Entry Operators(Female)

Job Profile : The Data Entry Operator is responsible for performing data entry work from source documents using appropriate computer systems.

The ideal candidates should possess high speed data entry skills, whilst meeting accuracy and confidentiality of information

Eligibility Criteria

- *Paased G.C.E. O/L with Credit Passes including Mathematics and English**
- *Be below 30 years of age**
- *Computer skills and proficiency in typing/data entry**
- *Energetic and enthusiastic**
- *Must be a team player with a positive attitude**
- *Ability to work under pressure**
- *Previous experience in a similar capacity will be a definite advantage**

***Candidates residing in Colombo or suburbs are preferred**

Please send your resume with two non-related referees within 14 days to hr@royalhospitals.com or contact us on 0775647129

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