

Hayleys Group is amongst Sri Lanka's largest, and most respected diversified conglomerates with a turnover in excess of USD 1 Billion. To explore the World of Hayleys, visit us at: [www.hayleys.com](http://www.hayleys.com).

### **HAYLEYS ADVANTIS LIMITED**

Advantis is a diversified transportation and logistics provider, with over sixty-five years of experience and operations across Bangladesh, India, Indonesia, the Maldives, Myanmar, Singapore, Sri Lanka and Thailand. Backed by the blue-chip multinational conglomerate Hayleys PLC, Advantis is at the forefront of the transportation and logistics industries, providing end-to-end solutions covering Freight Management, Integrated Logistics, Marine and Energy, Projects Logistics, and Travel and Aviation. For more information on Advantis, visit [www.advantis.world](http://www.advantis.world).

### **IML DELIVERY SYSTEMS (PVT) LTD**

IML Delivery Systems (Pvt) Ltd (Citypak) is a subsidiary of the Hayleys Advantis Group. We are a company offering island wide domestic delivery solutions.

We are looking for candidates who are energetic, hardworking and result oriented for the below vacancy:

### **BRANCH IN CHARGE (Yakkala)**

#### **Job Responsibilities**

- Meet Delivery and Pick-up Promise; follow agreed processes with continuous improvement.
- Achieve branch sales targets.
- Monitor aging packages closely and ensure immediate completion.
- Ensure proper scanning and traceability of packages.
- Manage all returns and merchant acknowledgements.
- Control costs; check all branch-related expenses properly.
- Monitor cash sales and Cash on Delivery proceeds collection.

#### **Candidate Profile**

- A minimum of 03 passes at the GCE A/L examination.
- Any related degree or professional qualification.
- Computer literacy with knowledge of MS office packages.
- Minimum 01 to 02 years of related experience.
- Good communication skills in English and Sinhala.
- Experience in a courier company or last-mile delivery will be an added advantage

If you think you have what it takes to be successful in this challenging role please send your CV to [vacancy@citypak.lk](mailto:vacancy@citypak.lk). Please mention the name of the position on the subject line of the email. Pay and benefits of the above position will be competitive, and the rewards are performance driven.

Hayleys is an Equal Opportunity Employer.

