



Richard Pieris & Company PLC



WE ARE HIRING! STORE KEEPER

RESPONSIBILITIES

- Manage and maintain accurate stock records
- Handle goods receiving, issuing, and proper storage
- Conduct regular stock counts and reconciliation
- Maintain proper documentation (GRNs, bin cards, etc.)
- Coordinate with production and procurement teams
- Ensure proper housekeeping and safety within the store

CANDIDATE PROFILE

- G.C.E. Advanced Level (A/L) qualification (mandatory)
- Minimum 1 year experience in a similar role
- Basic computer literacy (MS Excel, Word)
- Good organizational and record-keeping skills
- Ability to work independently and under pressure
- Age below 40 years (preferred)

Send Your CV to:

careers@arpico.com



www.arpico.com



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