

We Are HIRING !



Assistant Manager - Learning & Development

Responsibilities:

- Develop and implement L&D strategies and training modules across all employee levels (Factory, Sales, Back Office).
- Drive employee engagement programs to enhance morale, teamwork, and retention.
- Support the recruitment process by identifying and assessing potential candidates for critical roles.
- Build and maintain partnerships with training institutes and external trainers.
- Monitor the effectiveness of training programs using evaluations and KPIs.
- Lead succession planning and career development programs.
- Prepare and present progress reports on HRD initiatives to Management.
- Introduce technology-based learning solutions (e-learning, digital platforms)

Qualifications and Experience:

- Bachelor's Degree in HRM or professional qualifications in L&D
- 3-5 years' experience in HR with exposure to L&D and engagement.
- Strong leadership, communication, and facilitation skills.
- Knowledge of HR analytics and digital learning tools preferred
- Proficient in MS Excel, MS Teams and strong communication & analytical skills



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