

## ENTER THE REWARDING WORLD OF INSURANCE!

People's Insurance PLC is a fast growing business entity in the insurance sector, achieving benchmark industry standards with high profitability and serving a premier portfolio of customers. In order to strengthen the growth and stability, the Company is in search of a purpose-driven dynamic person who could further build upon the hard-earned reputation of reliability, trust and unparalleled service by passionately working towards meeting the objectives of respective department functions.

### Executive-Reinsurance Head Office-Colombo 5

#### Key Responsibilities

- Preparing statistics for treaty programme renewal and assisting for the renewal process.
- Arranging Facultative reinsurance facilities/Co insurance arrangements when the need arise. In comply with the service standards.
- Claim Recovery of dues from Re insurers and co insurers h. Maintenance of files/records.
- Assisting for preparing monthly reinsurance entries in comply with the service standards.
- Prepare information/statistics.
- Preparing information for Monthly departmental KPI review.
- Coordination with NITF in relation to compulsory cession and SRCC & T fund.
- Prepare monthly declaration of RI premium and claims.
- Prepare Statements of Accounts quarterly.
- Creating report of information to IBSL on reinsurance placement (As per the IBSL guide lines)
- Maintaining good Interpersonal and Inter organizational relationships with re insurers, brokers and co insurers.

#### Applicants should possess the following:

- Degree in Business Management of Finance from Recognized University or
- Diploma from Sri Lanka Insurance Institute /Certificate from Chartered Insurance Institute (Cert,CII)
- Minimum 04 years' work experience in role in insurance, industry
- Math aptitude and computer aptitude
- Knowledge in reinsurance technical accounting
- Strong proficiency in Windows and Microsoft office applications (Outlook, Excel, Word and Power Point)
- Strong interpersonal and communication skills matched with teamwork skills.

An attractive remuneration package together with the opportunity for further advancement in a team-driven business scenario awaits the selected candidate.

If the above position interests you and if you feel that you have it in you to meet these expectations, please forward a complete resume with contact details of two non-related referees within 10 days of this advertisement to the following address.

Only those who possess the above qualifications should apply.

Email : [careerspeoplesinsurance@plc.lk](mailto:careerspeoplesinsurance@plc.lk)

**(Please specify the designation that you wish to apply as the subject of the e-mail)**