

JOIN THE DYNAMIC TEAM OF Browns

Browns is one of the largest diversified conglomerates in Sri Lanka, which manages a fast growing and valuable portfolio of brands across several key industry sectors, such as automotive; plantations; leisure; power generation; agriculture; pharmaceuticals; investments; marine and manufacturing. Being in existence for over 150 years, the Company is built upon a strong foundation of strength, driven by a vision and a will to succeed. We are looking for a self-motivated, result-driven individual with a proven track record to join our Browns Group.

Officer – Stores Operations

Key Responsibilities

- Maintain accurate records of incoming and outgoing stock
- Monitor inventory levels and ensure timely replenishment
- Conduct regular stock counts and audits
- Verify quantities and quality of goods received against delivery notes/invoices
- Ensure proper documentation, storage, and safe handling of materials
- Prepare and dispatch orders as per delivery schedules
- Maintain proper stacking and organization within the warehouse
- Assist customers by identifying requirements and issuing goods accordingly

Requirements

- Minimum 2 years' experience in warehouse or stores operations
- Diploma in Stores Management or a related field will be an added advantage
- Basic knowledge of MS Excel and computer applications
- Good organizational, communication, and customer handling skills

If you believe your profile matches the role, kindly please forward your CV to us within 7 days of this advertisement.

E-mail: careers@brownsgroup.com

Human Resources Department

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Apply now!

