

## High Commission of Canada

### Notice of staffing Vacancy - Maintenance Technician

**Salary:** Salary: : LKR 1.881,463/- per year plus benefits (medical/life insurance, 13th-month bonus, EPF/ETF)

**Contract Type:** Indeterminate (Full-time) **Classification:** LE - G3

**Location:** High Commission of Canada to Sri Lanka and Maldives, Sri Lanka

**Number of Vacancies:** 01

**Close date for applications:** 8<sup>th</sup> March 2026 :11:59 PM -Colombo-Time

#### SUMMARY OF DUTIES

The mission is seeking to fill a Maintenance Technician position for the common services program as well as various general services positions that may arise following this selection process. The Maintenance Technician provides general maintenance services and assists with/performs repairs on crown-owned or leased assets and equipment in areas such as carpentry, masonry, painting, plumbing, electrical, HVAC, and mechanical systems and other duties as required.

#### ESSENTIAL QUALIFICATIONS

##### Education

This position requires:

Minimum Secondary School education Advanced Level from a legally recognized Secondary/High School

##### OR

NVQ level 05 equivalent vocational training in a recognized institute in HVAC/Electrical/mechanical

Note: Candidates will be required to provide proof of their education

##### Language

The Following languages and proficiency levels are required for this job. Candidates will be formally assessed or requested to provide proof of certification on these levels.

- An intermediate proficiency level (reading, writing, comprehension, and speaking) in English
- An intermediate proficiency level (reading, writing, comprehension, and speaking) in Sinhala

##### Experience

In order to perform the duties relevant to this job, the following experience is required.

- Minimum three (03) years (within the past five (05) years) of experience in general maintenance and repair work in a commercial, institutional, or residential setting
- Experience in troubleshooting and repairing systems such as electrical, plumbing, HVAC, and carpentry
- Experience supervising contractors and managing small projects

##### Competencies

All competencies will be assessed. All competencies must be met prior to appointment.

##### Knowledge (Theoretical): Organizational & Contextual) & (Technical) of:

- General knowledge of the following areas; plumbing, electrical, HVAC and carpentry according to local technical standards.
- Understanding of health and safety standards and regulations related to maintenance work
- Basic knowledge of inventory control

#### HOW TO APPLY

Follow the below instructions to ensure your application can be considered.

- You must submit your application using the "**Apply online**" function.
- EN - <https://staffing-les.international.gc.ca/en/careers/maintenance-technician-clmbo-f50f074d-en>
- Only applications submitted via *VidCruiter* will be considered, unless a valid reason is presented and accepted prior to the closing date.
- Do not include personal data such as age, date of birth, gender, marital status, family status, religion or a picture in your application form, CV or cover letter (as required). Only include information relevant to the vacancy as requested in the above job poster.
- You must clearly demonstrate in answering the screening questions how you meet the qualifications of the vacancy. You must provide concrete and detailed examples that clearly explain where, when, and how you gained the qualification in each question box. Global Affairs Canada cannot make any assumptions about your studies nor experience. No additional information will be sought beyond what you submit in your online application.
- Candidates may be required to upload a CV and a Driving License in English or French. These documents may (or may not) be used as a secondary source to validate the answers to the screening questions.
- Applications which do not include all the requested documents or information and/or which are not received by the closing date will be rejected.
- Candidates who are unable to submit their application due to technical difficulties must report these to [CSDPIP.Candidates-CandidatesetCandidats.PPSCIP@international.gc.ca](mailto:CSDPIP.Candidates-CandidatesetCandidats.PPSCIP@international.gc.ca) prior to the closing date. Failure to do so will result in the application being rejected.