

Hayleys Group is amongst Sri Lanka's largest, and most respected diversified conglomerates with a turnover in excess of USD 1 Billion. To explore the World of Hayleys, visit us at: [www.hayleys.com](http://www.hayleys.com).

### **Dipped Products PLC**

Dipped Products PLC and its subsidiary companies are ranked amongst the world's leading manufacturers of rubber gloves. DPL operates in Sri Lanka, Thailand and an extended marketing arm in Italy, Poland and France. The company is listed on the Colombo Stock Exchange and is a member of Hayleys Group.

### **Assistant - Sales and Marketing**

Dipped Products PLC seeks a dynamic, results-oriented individual to be recruited as Assistant- Sales and Marketing.

#### **Job Responsibilities**

- Creating customer product codes and related work such as updating routine instructions, cross references etc.
- Correcting of order sheet errors as and when required
- SAP related documentation related to post shipment
- Customer related data entry- Managing customer system when required

#### **Candidate Profile**

- G.C.E-Advanced Level
- Good command in English Language
- Excellent attention to details and strong results orientation
- Good interpersonal skills.
- Having experience on working with SAP or other ERP system would be an advantage.
- Sound knowledge of MS Office packages

If you think you have what it takes to be successful in this challenging role, [jobs@dplgroup.com](mailto:jobs@dplgroup.com) indicating the position applied for on the subject line of the email. The pay and benefits of the above position will be competitive and the rewards are performance-driven.

Hayleys is an Equal Opportunity Employer.

