



David Pieris Motor Company (Pvt) Ltd is the largest automotive company in Sri Lanka, serving the vast majority with its hallmark of affordability, reliability and economy. The Company is the sole distributor for Bajaj and KTM in Sri Lanka. In addition, the Company is also a distributor of MRF, ATLAS and ORION tyres in Sri Lanka. With an island-wide network of sales and spare parts dealers, DPMC has pledged itself to set the pace in Sri Lanka's automotive industry with a commitment to uncompromising quality and outstanding value.



ACCOUNTS ASSISTANT PILYANDALA

Responsibilities

- Assist in the management accounting process and prepare invoices and debit notes.
- Prepare bank reconciliations, pass journal entries and maintain fixed asset schedules.
- Manage petty cash, process payments, prepare payment vouchers and maintain proper document filing.
- Assist with month-end financial reporting.

Requirements

- Passed the G.C.E. (Advanced Level) examination, preferably in the Commerce stream.
- Part-professional qualifications from a recognised institution such as AAT, ICASL, ACCA, or CIMA.
- A minimum of one year's work experience in the finance or accounting field.
- Experience with computerised accounting packages will be an added advantage.
- Working knowledge of MS Office applications (Outlook, Excel, and Word).

If you feel that you measure up to our expectations, email your CV, within seven (07) days of this advertisement, providing contact details of two non-related referees and indicating the position applied for, in the email's subject line.



Email: careers@dpmco.com



Assistant General Manager - Human Resources
David Pieris Motor Company (Private) Limited
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