



ARALIYA

GREEN CITY, NUWARAELIYA



WE ARE HIRING!

Join us on a journey of growth
and success. Apply now!

OPEN POSITIONS

ARALIYA ARCADE

● Assistant Manager

KEY RESPONSIBILITIES:

- Assist the General Manager in overseeing day to day operations of the arcade.
- Supervise staff and ensure high standards of customer service.
- Monitor inventory, manage stock levels, and coordinate with suppliers.
- Handle administrative tasks including reporting, scheduling, and staff performance evaluations.
- Ensure compliance with safety, security, and operational policies.
- Assist in budgeting and cost control measures.

REQUIREMENTS:

- Minimum 3-5 years of experience in retail or hospitality management.
- Strong leadership, communication, and organizational skills.
- Ability to multitask and work in a fast-paced environment.
- Knowledge of inventory management, customer service, and operations procedures.
- Degree or diploma in Business Management, Hospitality, or related field preferred.

JOIN OUR TEAM

FINANCE DEPARTMENT

● Central Purchasing Assistant

KEY RESPONSIBILITIES:

- Assist the Central Purchasing Manager in procurement activities.
- Maintain records of purchases, invoices, and supplier contracts.
- Monitor stock and assist in inventory control.
- Support cost analysis and ensure competitive pricing in line with company guidelines.
- Ensure compliance with procurement policies and procedures.
- Coordinate with various departments to fulfill purchase requirements efficiently.

OTHER POSITIONS

● Waiter (Male)

● Room Attendant

WHAT WE OFFER

- Attractive salary package and service charge.
- Opportunities for career advancement in a fast growing hotel group.
- Supportive work environment and continuous learning

FOR MORE INFORMATION



052 2225000



070 3612448

SUBMIT YOUR CV

hr@araliyagreencity.com

hrex@araliyagreencity.com

