

# VACANCY

## Intern – Insurance Operations

### JOB PROFILE

- Assist in processing Health and Life Claims efficiently and accurately.
- Handle customer complaints and queries, ensuring timely and professional responses.
- Provide feedback and updates to the Management on claim-related matters.
- Maintain a positive relationship with customers, partners, and all other stakeholders

### ELIGIBILITY CRITERIA

- Sound knowledge of MS Office applications.
- Excellent communication skills in English and Sinhala (spoken & written).
- Communication skills in Tamil will be an added advantage.
- Passed the G.C.E. A/L Examination.
- Reading for or completed a Degree/Diploma from a recognized university will be an added advantage.

Forward your CV to  
[careers@softlogiclife.lk](mailto:careers@softlogiclife.lk)

Softlogic Life is the only company to be listed under Forbes Asia's 200 best companies under \$1Bn in 2019 & the youngest brand in history to have won Brand of the Year twice in a row at the EFFIE Awards (2019 & 2021).

softlogic  
**LiFE**

