

JOIN OUR DYNAMIC TEAM



Senior Executive - Reinsurance

Operations Division/Reinsurance Department

Job Role

- Prepare, maintain, and manage treaty statistical data accurately and on a timely basis.
- Produce and submit monthly reinsurance premium and claims reports to the Finance Department.
- Prepare, maintain, and manage all treaty-related documentation and submissions to IRCSL.
- Manage the notification, follow-up, and recovery process for all large losses in accordance with treaty requirements.
- Actively participate in securing facultative reinsurance support, including data preparation and coordination with brokers/reinsurers.
- Liaise closely with the Finance Department to streamline reinsurance-related processes and ensure accurate reconciliation.
- Manage and strengthen relationships with international and regional reinsurers, brokers.
- Monitor portfolio performance, loss trends, and exposure accumulations.
- Ensure compliance with regulatory requirements, internal governance standards, and best market practices.
- Prepare and present reports, analyses, and recommendations to senior management.
- Stay informed on market developments, emerging risks, and industry trends to support innovation and competitiveness.

Job Pre-Requisites

- Successfully completed G C E Advance Level.
- Minimum of three (3) years' experience in reinsurance, with a background in underwriting and/or claims.
- Insurance-related professional qualifications (ACII, Dip CII, or equivalent) will be an advantage.
- Strong written and verbal communication skills in English.
- Strong interpersonal skills and should be a team player.

Send your CV including contact details of two non-related referees to menaka.fernando@hnbgeneral.com within 05 days of this advertisement.

HNB General Insurance is licensed by Insurance Regulatory Commission of Sri Lanka (IRCSL).



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