



Kapruka Holdings PLC, Sri Lanka's largest locally-owned e-commerce enterprise, has been connecting businesses and consumers worldwide since 2003.

With a strong presence in the USA, UK, and Australia, we offer over 125,000 products and collaborate with over 500 renowned brands to deliver exceptional online shopping experiences.

As we continue to grow and innovate, we are seeking passionate individuals to join our team and help us shape the future of e-commerce.

If you're ready to be part of a dynamic, fast-paced company committed to excellence, we'd love to hear from you!

ASSOCIATE – GLOBAL SHOP & CROSS-BORDER OPERATIONS

Key Responsibilities

- Support Global Shop order processing and customer coordination.
- Assist with cross-border shipment tracking and follow-ups.
- Coordinate with warehouses, carriers, clearing agents, and internal teams.
- Update internal systems and maintain accurate operational records.
- Prepare basic daily and weekly operational reports.
- Support marketplace-related operational tasks (Amazon /Walmart and other Global platforms).

Requirements

- Diploma or Undergraduate in Business, Logistics, Supply Chain, or a related field
- School leavers are welcome to apply.
- Good communication skills in English (written and spoken).
- Basic knowledge of MS Excel and reporting.
- Strong organizational and multitasking skills.
- Ability to work under pressure and meet deadlines.

What We Offer

- Exposure to international e-commerce and cross-border operations.
- Opportunity to grow within a fast-expanding global business.
- Hands-on learning with global marketplaces and logistics partners.
- Supportive and collaborative work environment.

Please mention the position you apply in the Subject line of the mail.

Apply via careers@kapruka.com

Kapruka Holdings PLC
147 Old Kottawa Rd, Mirihana, Nugegoda.

Kapruka