



## JUNIOR EXECUTIVE – BRANCH BANKING

**Hatton, Horana, Monaragala, Old Moor Street & Wennappuwa Branches**

### *About The Bank:*

Armed with a proud history of over 30 years, Pan Asia Bank is on an exciting growth journey, evidenced by an array of recognitions, including being honored as one of the Top 40 business entities in the country by Business Today, the most awarded entities by LMD, Best Green Bank in Sri Lanka by Global Banking & Finance, Best Bank for ESG by International Business Magazine, the Best CSR Bank by Brands & Business Magazine, to name a few.

### **Job Profile:**

- Handle Teller functions/ Accounts Opening/Customer service counters
- Handle customer inquiries and promote cross-selling
- Accountable for cash and other financial instruments held under custody
- Maintain bank records/documents in line with the laid down policies and procedures
- Achieve assigned operational and business goals
- Participate in Marketing campaigns conducted by the branch

### **Candidate Criteria:**

- Possession of part qualification in Banking will be advantageous
- Should have passed a minimum of 03 subjects at the Intermediate level of Banking at IBSL
- Minimum 02 - 03years of work experience in Branch Operations in a Commercial Bank or Financial Institution
- Possess excellent business language skills coupled with good computer literacy
- An outgoing personality with strong customer service mindset

### **Remuneration:**

The successful candidates will be provided with an attractive remuneration package including fringe benefits, commensurate with industry standards.

### **How to Apply:**

Take the next step in your career and be part of a team that values growth, collaboration, and excellence. If you are ready to make an impact, apply today and help shape the future of our Bank. Interested candidates are invited to submit their resumes through our career portal before the specified deadline.

**APPLY NOW**

Assistant General Manager – Human Resources,  
Pan Asia Banking Corporation PLC, No. 450, Galle Road, Colombo 03

 **PAN ASIA BANK**  
The Truly Sri Lankan Bank