



Explore the World of **LOLC**

with a Global Mindset



Body Shop Service Advisor – LOLC Motors (Pvt) Ltd – Gothatuwa

LOLC Motors (Pvt) Ltd is seeking an experienced **Body Shop Advisor** to acts as the primary liaison between customers and the body repair workshop.

The Profile

- Greet customers, understand their concerns, and obtain detailed information about vehicle damage.
- Conduct initial visual inspections and assist with damage assessment.
- Provide regular updates to customers regarding repair progress.
- Prepare and present accurate repair estimates, cost breakdowns, and work scopes.
- Capture detailed job cards with photographs and relevant documentation.
- Liaise with insurance assessors/inspectors for approvals.
- Schedule vehicles for body and paint repairs.
- Monitor job progress and ensure repairs meet quality, safety, and timeline expectations.
- Conduct final walk-through with the customer at vehicle delivery.

Personal and Skills Profile

- Minimum 1–3 years of experience in a body shop or automotive service advisor role.
- NVQ Level 4 or higher in Automotive Technology/ Automotive Collision Repair
- Knowledge of accident repairs, panel beating, and painting processes.
- Experience handling insurance claims is an added advantage.
- Basic computer literacy (email, job card systems, MS Office).
- Valid driver's license.

Are you ready to accept our challenge?

An attractive remuneration package along with fringe benefits and career development prospects await the chosen candidate.

If you feel this is the opportunity to realize your dream career, please forward your Curriculum Vitae including two non-related referees along with a comprehensive covering letter to careers@lolc.com within 10 days of this advertisement.

