



University College of Ratmalana

University of Vocational Technology

(Ministry of Education, Higher Education and Vocational Education)

VACANCIES

University Colleges has been established under the provisions provided in the University of Vocational Technology Act No.31 of 2008, with the objectives of offering a Higher National Diploma (NVQ Level 06).

Applications are invited from suitably qualified citizens of Sri Lanka to serve the University College of Ratmalana in the following Posts.

1. Senior Lecturer Grade II/Lecturer (Probationary) in Electrical Technology (01 Post)
2. Senior Lecturer Grade II/Lecturer (Probationary) in Telecommunication Technology (01 Post)
3. Senior Lecturer Grade II/Lecturer (Probationary) in Television Program Production Technology (01 Post)
4. Senior Lecturer Grade II/Lecturer (Probationary) in Fashion Design Technology (01 Post)
5. Senior Lecturer Grade II/Lecturer (Probationary) in Event Management (01 Post)
6. Senior Lecturer Grade II/Lecturer (Probationary) in Cosmetology (01 Post)
7. Senior Lecturer Grade II/Lecturer (Probationary) in Career Development (01 Post)
8. Assistant Librarian (01 Post)
9. Management Assistant - Non -Technical (01 Post)
10. Maintenance Technician / Management Assistant - Technical (01 Post)
11. Lab Assistant in Food Technology (01 Post)

Nature of Appointment

- These Posts are permanent. Those recruited to the above Posts become members of the Employee's Provident Fund and Employees Trust Fund.

Qualifications required and other conditions of employment including selection procedures, salary scales for the posts and the prescribed application can be viewed by visiting the University College of Ratmalana web site www.ucr.ac.lk

Other Instructions

- Applicants should send their duly filled in application form, indicating the name of the post applied for on the top left corner of the envelope, by registered post to the **Assistant Registrar, University College of Ratmalana, No. 01A, Station Road, Ratmalana**, on or before 01st October 2025.
- Only applications sent on the prescribed form will be accepted. Applications received after the closing date and incomplete applications, and applications not submitted in the prescribed format of the University College of Ratmalana will be rejected without intimation.

- The appointments will be given for University College of Ratmalana. Transfers are not allowed.
- Applicants currently employed in Higher Educational Institutions, Government Departments, or Government Corporations must forward their applications through the Heads of their respective institutions.
- Any attempt to make an undue influence on the selection process would lead to disqualification of the applicant.

Chief Executive Officer/Director
University college of Ratmalana
No 1 A, Station Road,
Ratmalana

Tel: 0112 626297
Web: www.ucr.ac.lk

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Management Assistant (Non-Technological) (01 Post)

Educational Qualifications required and other conditions of employment:

General Educational:

a) External Category

Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects, including Sinhala / Tamil, English Language & Mathematics

AND

Having passed three subjects (other than General Paper) at the G.C.E (A/L) examination.

b) Internal Category

A confirmed employee who has completed at least 05 years of satisfactory service in a permanent post in the University College in the categories of primary-level skilled, semi- skilled, or unskilled.

AND

Should have passed in at least 06 subjects, including Sinhala/Tamil and English Language or Literature and Mathematics at not more than two sittings at the G.C.E.(O/L) examination.

Nature of Appointment

- This Post is permanent.
- Those recruited to the above Post become member of the Employee's Provident Fund and Employees Trust Fund.

Age

- Age should be not less than eighteen (18) years and not more than forty-five (45) years. The upper age limit will not apply to the internal candidates.

Selection Procedure

- Written competitive examination and/or a structured interview

Salary Scale & Allowances

- Salary Scale: U MN 1 - 2025 Rs. 49,475 - 10x540; 11x640; 10x890; 10x1190 - 82,715 p.m.
- Basic salary as on 2025.01.01 (As per Schedule I of Annexure 01 of Management Services Circular 06/2025): Rs. 43,350/=
- Allowances: Cost of Living Allowance Rs.17,800/= and Other Allowances approved by the Government

Other Instructions

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Assistant Librarian (01 Post)

Qualifications required and other conditions of employment:

a) External

Bachelor's Degree and at least 01-year of experience in Library/Research/Professional work in a recognized mercantile establishment or postgraduate studies in a recognize University/Higher Educational Institution.

b) Internal

Employees who have completed a minimum of five (05) years satisfactory service in the relevant field in a post in Grade I of the "Management Assistant" Category.

Note: "Degree", "Masters Degree", "Doctoral Degree" means Degree, / Masters Degree, / Doctoral Degree offered by a University or a Higher Educational Institution established by an Act of Parliament of Sri Lanka or recognized by the University Grant Commission of Sri Lanka.

Nature of Appointment

- This Post is permanent.
- Those recruited to the above Post become member of the Employee's Provident Fund and Employees Trust Fund.

Age

- Age should be not less than twenty-two (22) years and not more than forty-five (45) years. The upper age limit will not apply to the internal candidates.

Selection Procedure

- Written competitive examination and/or a structured interview

Salary Scale & Allowances

- Salary Scale - U EX - 1 2025 Rs. 85,305 - 3x2020; 21x2400 - 141,765 p.m.
- Basic salary as on 2025.01.01 (As per Schedule I of Annexure 01 of Management Services Circular 06/2025): Rs. 68,029/=
- Allowances: Cost of Living Allowance Rs.17,800/= and Other Allowances approved by the Government

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Maintenance Technician /Management Assistant (Technological) (01 Post)

Educational Qualifications required and other conditions of employment:

General Educational:

a) External Category

Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects, including Sinhala / Tamil, English Language & Mathematics

AND

Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E.(A/L) Examination.

AND

Not below National Vocational Qualifications (NVQ) Level 5 (Engineering Technology/ Civil/Electrical/Construction Technology/Building Services/Mechanical etc.)

b) Internal Category

A confirmed employee who has completed at least 05 years of satisfactory service in a permanent post in the University College in the categories of primary-level skilled, semi- skilled, or unskilled.

AND

Should have passed in at least 06 subjects, including Sinhala/Tamil and English Language or Literature and Mathematics at not more than two sittings at the G.C.E.(O/L) examination.

AND

Not below National Vocational Qualifications (NVQ) Level 5 (Engineering Technology/ Civil/Electrical/Construction Technology/Building Services/Mechanical etc.)

Nature of Appointment

- This Post is permanent.
- Those recruited to the above Post become member of the Employee's Provident Fund and Employees Trust Fund.

Age

- Age should be not less than eighteen (18) years and not more than forty-five (45) years. The upper age limit will not apply to the internal candidates.

Selection Procedure

- Written competitive examination and/or a structured interview

Salary Scale & Allowances

- Salary Scale: U MT 1 - 2025 Rs. 51,095 - 7x540; 11x640; 10x890; 13x1190 - 86,285 p.m.
- Basic salary as on 2025.01.01 (As per Schedule I of Annexure 01 of Management Services Circular 06/2025): Rs. 44,466/=
- Allowances: Cost of Living Allowance Rs.17,800/= and Other Allowances approved by the Government

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Lab Assistant in Food Technology (01 Post)

Educational Qualifications required and other conditions of employment:

General Educational:

a) External Category

Persons who have sat for the G.C.E (O/L) examination and passed a minimum of 02 subjects.

AND

Successful completion of a Certificate course not below National Vocational Qualification (NVQ) Level 4 in the relevant field conducted by a recognized organization.

b) Internal Category

Employees of Primary Level - Unskilled/ Primary Level - Semi skilled category having sat the G.C.E (O/L) examination and who have completed a minimum of five (05) years satisfactory service in the relevant field and a pass at a relevant trade test conducted by a Government Technical College.

Nature of Appointment

- This Post is permanent.
- Those recruited to the above Post become member of the Employee's Provident Fund and Employees Trust Fund.

Age

- Age should be not less than eighteen (18) years and not more than forty-five (45) years. The upper age limit will not apply to the internal candidates.

Selection Procedure

- Practical Trade Test and a structured interview

Salary Scale & Allowances

- Salary Scale: U PL 3 - 2025 Rs. 48,005 - 10x490; 10x540; 10x640; 12x690 - 72,985 p.m.
- Basic salary as on 2025.01.01 (As per Schedule I of Annexure 01 of Management Services Circular 06/2025): Rs. 42,342/=
- Allowances: Cost of Living Allowance Rs.17,800/= and Other Allowances approved by the Government

Other Instructions

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Senior Lecturer Grade II / Lecturer (Probationary) (07 Posts)

Details of the Modules

Senior Lecturer Grade II/ Lecturer (Probationary) in Electrical Technology (01 Post)

(Details of the Modules: ICT for Electrical Technology, Electrical Safety, Residential Electrical Installation Systems, Engineering Mathematics)

Senior Lecturer Grade II/ Lecturer (Probationary) in Telecommunication Technology (01 Post)

(Details of the Modules: Data Communication and Networking, Optical Fiber Transmission, Fundamentals of Applied Electricity & Electronics, Mobile Communication and other Wireless Communication Systems, Wave Propagation Antennas Microwave Communication and Satellite Communication)

Senior Lecturer Grade II/ Lecturer (Probationary) in Television Program Production Technology (01 Post)

(Details of the Modules: Single Camera Production, Multi Camera Production, Designing Screen Production, Script Writing, Media Marketing, Production Designing for Screen, Production Management)

Senior Lecturer Grade II/ Lecturer (Probationary) in Fashion Design Technology (01 Post)

(Details of the Modules: Fashion History, Concept and Design Development, Pattern Making and Garment Construction, Fashion Illustration, Value added applications and Embellishments in Fashion, Fabrics trims and accessories, Value Added Applications in Fashion, Fashion product marketing and Portfolio presentation)

Senior Lecturer Grade II/ Lecturer (Probationary) in Event Management (01 Post)

(Details of the Modules: Event goals, objectives and strategies, Event planning process, Event promotion and public relations, organize team for an event, Managing event risk and security, Quality management for Event management, Marketing Management, Occupational Health & Safety Procedures)

Senior Lecturer Grade II/ Lecturer (Probationary) in Cosmetology (01 Post)

(Details of the Modules: Advanced Skin Care Treatments, Chemical Services on Hair, Cosmetic Chemistry and Product Formulation Basics, Advance Nail Technology)

Senior Lecturer Grade II/ Lecturer (Probationary) in Career Development (01 Post)

(Details of the Modules: Workplace Communication Management, Workplace Information Management, Problem Solving and Decision Making, Teamwork and Leadership, Planning and Scheduling at work place, Basic Management Practices, Creating and Maintaining a learning culture at work place, Entrepreneurships and relevant fields)

Educational and Other Qualifications

1. A degree with specialization in a relevant subject with First Class or Second class (Upper Division) Honours.

OR

2. A degree with specialization in a relevant subject with Second Class (Lower Division) Honours and at least 01 year of experience in teaching/research/professional work in recognized mercantile establishment/postgraduate studies in a recognized University or Higher Education Institution;

OR

3. (a) A degree with specialization in the relevant subject without Honours or any other general degree with at least Second Class Honours

AND

(b) A postgraduate Degree with duration of at least 02 academic years in the relevant subject with a research component by way of thesis/dissertation;

OR

4. (a) A Degree or equivalent professional qualification offered or recognized by a professional institution established by an Act of Parliament of Sri Lanka in the relevant subject

AND

(b) One year Master's degree in the relevant subject or equivalent further professional qualification offered or recognized by a professional institution established by an Act of Parliament of Sri Lanka

AND

(c) (i) Five (5) years professional experience after graduation or after securing professional qualification given in 4(a) (For external applicants)

OR

(ii) Five (05) year-teaching/library experience after graduation or obtaining equivalent professional qualification given in 4(a) (For internal applicants) in recognized Higher Educational Institution

OR

5. (a) A degree or equivalent professional qualification offered or recognized by a professional institution established by an Act of Parliament of Sri Lanka in the relevant subject

AND

(b) Eight (8) years professional and /or teaching experience after graduation or after securing professional qualification given in 5(a)

Senior Lecturer Grade II

Candidates shall possess the academic qualifications required for Lecturer (probationary) as specified in post (01) in this document.

AND

- (i) A Master's Degree obtained after a full-time course of study of at least Two academic years (or an equivalent part-time course of study) with a research component by way of thesis/dissertation or a doctoral Degree

OR

- (ii) Master's degree of a minimum duration of 20 months with a substantial research component or Master's Degree with at least 60 Carnegie Credit units with not less than 15 credit units of research by way of thesis/dissertation in the relevant field/discipline or a Doctoral Degree.

OR

- (iii) Professional qualification offered or recognized by a professional institution established by an Act of Parliament of Sri Lanka and experience in a recognized mercantile establishment (which are not considered at the time of recruitment to the category of Lecturer (probationary) as will be approved by the Board of Governors of the University of Vocational Technology upon the recommendation of the Admission, Accreditation and Quality Assurance Council of the University of Vocational Technology

AND

2. At least six (06) years' experience in one or more of the following:

- (i) Teaching at University Level or / Higher Educational Institution
- (ii) Professional experience in a recognized mercantile establishment
- (iii) Research relevant to his/her field of specialization in a recognized institution
- (iv) Postgraduate Studies

Nature of Appointment

- These Posts are permanent.
- Those recruited to the above Posts become members of the Employee's Provident Fund and Employees Trust Fund.

Age

- Age should be not less than twenty-two (22) years and not more than sixty (60) years.

Selection Procedure

- Through a Structured Interview

Salary Scale & Allowances

- Salary Scale: U AC - 3 2025 Rs. 94,400 - 10x2400; 13x2940; 8x3900 - 187,820 p.m.
- Basic salary as on 2025.01.01 (As per Schedule I of Annexure 01 of Management Services Circular 06/2025): Rs. 73,540/=
- Allowances: Cost of Living Allowance Rs. 17,800/= and the Allowances approved by the Government (Research Allowance and Academic Allowance).

Other Instructions

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