



# GROW UNDER A SECURE WING

The Local Brand of Global Hospitality Education

## SRI LANKA INSTITUTE OF TOURISM AND HOTEL MANAGEMENT



### 01. Senior Lecturer (AR- 2 Category) 09 Vacancies

| Discipline           | Positions | SLITHM Location/s       |
|----------------------|-----------|-------------------------|
| Housekeeping         | 01        | Bandar                  |
| Front Office         | 01        | Bandarawela             |
| Food & Beverage      | 01        | Anuradhapura            |
| Professional Cookery | 03        | Colombo, Kandy, Koggala |
| Pastry & Bakery      | 01        | Colombo                 |
| Travel & Tourism     | 01        | Kandy                   |
| English              | 01        | Colombo                 |

#### Qualifications:

##### External Candidates (1 or 2 or 3 below)

1. A Special Degree in Tourism and Hospitality Management/ Language Degree (Specialized in English Language) which is recognized by the U.G.C

#### WITH

A Postgraduate Degree qualification (Masters) in Tourism and Hospitality Management

#### AND

Minimum of eight (08) years experience in an academic environment or in a three or above star classified hotel, at executive level experience in a government corporation, Board, Statutory Institution or a reputed private institution, after obtaining the First degree.

2. A Special Degree in Tourism and Hospitality Management/ Language Degree (Specialized in English Language) recognized by the U.G.C.with a PhD (Dr of Philosophy) in the relevant field.

#### AND

Minimum of five (05) years experience in an academic environment or in a three or above star classified hotel at executive level experience in a government Corporation, Board, Statutory Institution or a reputed private institution, after obtaining the first degree.

3. Full Graduate of the Sri Lanka Institute of Tourism & Hotel Management with specialization in Professional Cookery/Food & Beverage/Front Office Operation/Hotel Housekeeping the relevant field with Postgraduate Qualification (Masters) in Tourism/Hospitality Management.

#### AND

A minimum of twelve (12) years experience at managerial level in the Hospitality, Industry, which should include a minimum of 05 years in teaching and/or in Training & Human Resource Development activities direct.

##### Internal Candidates (1 or 2 or 3 below)

01. Having obtained the qualifications required by the external candidate above.

#### Or

02. Minimum of five (05) years satisfactory service as “Lecturer” in Grade I of the Academic /Research Category (AR1) at SLITHM.

#### Or

03. Fully qualified graduate of SLITHM with Postgraduate (Masters) qualification with 10 years satisfactory service as an “Assistant Lecturer” of the Academic/Research Category (AR1) at SLITHM.

- **Salary Scale:** AR 2 – 2025 Rs. [133,220-10x3600 = 169,220/-]

- Basic Salary + Cost of Living Allowance and other government approved allowances will be paid as per the Management Services Department Circular No. 01/2025. Additionally, a monthly professional allowance and a Telephone allowance will be paid. Vehicle/ Fuel allowance or Transport will be provided according to the government rules & regulations.

- **Age:** should be not less than 30 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

### 02. Lecturer/Assistant Lecturer (AR- 1 Category) - 11 Vacancies

| Discipline           | Positions | SLITHM Location/s                         |
|----------------------|-----------|-------------------------------------------|
| Housekeeping         | 01        | Colombo                                   |
| Front Office         | 02        | Colombo, Anuradhapura                     |
| Food & Beverage      | 03        | Colombo, Bandarawela, Baticaloa           |
| Professional Cookery | 04        | Colombo, Kandy, Bandarawela, Anuradhapura |
| Travel & Tourism     | 01        | Colombo                                   |

#### Qualifications:

##### External Candidates (1 or 2 or 3 below)

1. A Special Degree in Tourism and Hospitality Management / Language Degree (Specialized in English Language) which is recognized by the U.G.C.
2. A General Degree in Tourism and Hospitality Management / Language Degree (Specialized in English Language) which is recognized by the U.G.C. with a Postgraduate Diploma in the relevant field.
3. Full Graduate of the Sri Lanka Institute of Tourism & Hotel Management with specialization in Professional Cookery / Food & Beverage / Front Office Operation / Hotel Housekeeping

#### AND

A minimum of two (02) years post qualifying experience in an executive grade in a three star or above classified hotel.

##### Internal Candidates

1. Having obtained the qualifications required by the external candidates above.

- **Salary Scale :** AR – 1 – 2025 Rs. [91,650-10x2480-15x3450 = 168,200/-]

- Basic Salary + Cost of Living Allowance and other government approved allowances will be paid as per the Management Services Department Circular No. 01/2025. Additionally, a monthly professional allowance, Telephone and Transport allowance will be paid according to the government rules & regulations.

- **Age:** should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

### 03. Assistant Director - HR & Administration (MM 1 – 2 Category) 01 Vacancy – Colombo

#### Qualifications:

##### External Candidates

1. A Degree in Human Resource Management which is recognized by the U.G.C

#### AND

A minimum of one (01) year post qualifying experience at Managerial Level in Public Service, a Corporation, Statutory Board/Institution or a reputed Private Institution in the field of Administration & Human Resource Management.

##### Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.

2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post.

### 04. Assistant Director - Information Technology (MM 1 – 2 Category) 01 Vacancy – Colombo

#### Qualifications:

##### External Candidates

1. A Degree in Information Technology which is recognized by the U.G.C

#### AND

A minimum of one (01) year post qualifying experience at Managerial Level in Public Service, a Corporation, Statutory Board/ Institution or a reputed Private Institution in the field of Information Technology.

##### Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post.

### 05. Assistant Registrar (MM 1 – 2 Category) 01 Vacancy - Colombo

#### Qualifications:

##### External Candidates

1. A degree in Administration, Management, Tourism, Education or related Social Science, recognized by the U.G.C.

#### AND

A minimum of one (01) year post qualifying experience at an executive level in related field of Administration, Management, Tourism, Academic or in related Social Science in Public Service, Corporation, Statutory Board/ Institution or a reputed Private Institution.

##### Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post in the Junior Manager (JM) Category, in the subject area relevant to the post.

##### Apply for above posts No. 03, 04 & 05

- **Salary Scale:** MM 1-2 – 2025 Rs. [94,170-10x2480-15x3450 = 170,720/-]

- Basic Salary + Cost of Living Allowance and other government approved allowances will be paid as per the Management Services Department Circular No. 01/2025. Additionally, a monthly professional allowance, Telephone and Transport allowance will be paid according to the government rules & regulations.

- **Age:** should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

### 06. Pastry & Bakery Officer (JM 1 – 2 Category) 01 Vacancy – Colombo

#### Qualifications:

##### External Candidates

1. Bachelor's Degree in Tourism/Hospitality Management which is recognized by the U.G.C.

#### OR

2. Full Graduate of SLITHM specialized in Professional Cookery or Diploma in Pastry & Bakery with 02 years post qualifying experience in a related field.

##### Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external Candidates above.
2. Completion of minimum five (05) years satisfactory service in a post of the “Management Assistant-Non-Technological” (MA 1-2) Grade II, in the subject area relevant to the post.

### 07. Laundry Operating Officer (JM 1 – 2 Category) 01 Vacancy – Colombo

#### Qualifications:

##### External Candidates (1 or 2 below)

1. A Bachelor's Degree in Tourism/ Hospitality Management/ related Social Science which is recognized by the U.G.C.

#### Or

2. Full Graduate of SLITHM specialized in Housekeeping with 02 years post qualifying experience in a related field

##### Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post of the “Management Assistant-Non-Technological” (MA 1-2) Grade II, in the subject area relevant to the post.

##### Apply for above posts No. 06 & 07

- **Salary Scale:** JM 1-2 – 2025 Rs. [74,010-10x1360-18x2040 = 124,330/-]

- Basic Salary + Cost of Living Allowance, Telephone and Transport allowance will be paid.

- **Age:** should be not less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

### 08. Management Assistant - Non Technological (MA 1 – 2 Category) 02 Vacancies – Colombo

#### Qualifications:

##### External Candidates

- a) Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including:

- i. Sinhala/ Tamil
- ii. English Language
- iii. Mathematics

#### AND

Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination.

##### Internal Candidates

1. Employees of the categories of Primary Level- Skilled, Primary Level - Semiskilled and Primary Level-Unskilled who possess the following qualifications are eligible to apply.

##### Educational:

Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including:

- i. Sinhala/ Tamil
- ii. English Language
- iii. Mathematics

##### Other:

Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

- **Salary Scale:** MA 1-2 – 2025 Rs. [46,220-10x540-7x630-12x1080-12x1280 = 84,350/-]

- Basic Salary + Cost of Living Allowance, Transport allowance will be paid.

- **Age:** Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

### 09. Driver (PL - 3 Category) 01 Vacancy – Colombo

#### Qualifications:

##### External Candidates

1. Having passed six (06) subjects in G.C.E (O/L) examination, at least with two (02) credit passes in maximum of two sitting.

#### AND

Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years experience in driving after obtaining the driving license.

##### Internal Candidates

1. Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years experience in driving after obtaining the driving license.

#### AND

Completion of minimum five (05) years satisfactory service in a post in the category of Primary Semi-skilled (PL2) or Primary Unskilled (PL1)

- **Salary Scale:** PL 3 – 2025 Rs. [43,280-10x490-10x540-10x590-12x630 = 67,040/-]

- Basic Salary + Cost of Living Allowance, Transport allowance will be paid.
- **Age:** should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

### 10. Comics - Pastry & Bakery (PL - 2 Category) 02 Vacancies - Colombo

#### Qualification:

##### External Candidates

1. Having obtained proficiency certificate not below than National Vocational Qualification Level 2, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, in Professional Cookery /Pastry & Bakery.

#### AND

01 year post qualifying experience in public Service, a Corporation, Statutory Board/ Institution or a reputed private Institution.

##### Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Employees at Unskilled Level who have completed a minimum of five (05) years working experience in the relevant field with skills not below than the National Vocational Qualification Level 2, Proven at a Trade Test.

### 11. Supervisor Laundry (PL - 2 Category) 01 Vacancy - Colombo

#### Qualifications:

##### External Candidates

1. Having obtained proficiency certificate not below than the National Vocational Qualification Level 2, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, in Hotel Housekeeping /Laundry Management.

#### AND

01 year post qualifying experience in Public Service, a Corporation, Statutory Board/ Institute or a reputed Private Institute.

##### Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Employees at Unskilled Level who have completed a minimum of five (05) years working experience in the relevant field skills not below than the National Vocational Qualification Level 2, proven at a Trade Test.

##### Apply for above posts No. 10 & 11

- **Salary Scale:** PL 2 – 2025 Rs. [42,300-10x490-10x540-10x590-12x630 = 66,060/-]

- Basic Salary + Cost of Living Allowance, Transport allowance will be paid.
- **Age:** Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

### 12. Office Aide (PL - 1 Category) 01 Vacancy – Colombo

#### Qualifications:

##### External Candidates

1. Persons who have sat for the G.C.E.(O/L) Examination and passed six subjects with two credits in one sitting.

### 13. Laundry Operator (PL - 1 Category) 02 Vacancies – Colombo

#### Qualifications:

##### External Candidates

1. Persons who have sat for the G.C.E.(O/L) Examination and passed six subjects with two credits in one sitting.

##### Apply for above posts No. 12 and 13

- **Salary Scale:** PL-1 – 2025 Rs. [40,500-10x450-10x490-7x540-15x590 = 62,530/-]

- Basic Salary + Cost of Living Allowance, Transport allowance will be paid.
- **Age:** should be not less than 18 years and not more than 45 years.

##### Other Information

1. Contribution to EPE & ETF
  - a. EPF – Employee will contribute 10 % of the consolidated salary and the employer will contribute 15 %
  - b. ETF – Employee will contribute 3 % of the salary.
2. An attractive medical insurance coverage for the employee and his / her family.
3. A transport allowance will be paid.
4. Preference will be given to candidates:
  - Who will be able to travel to the work place within an hour.
  - Have high computer literacy.
  - Have bilingual ability (Sinhala/ English).

##### Every Applicant should be;

- a. A citizen of Sri Lanka.
- b. Physically and mentally fit to discharge the duties of the post.
- c. Willing to serve in any part of the country.
- d. With excellent moral character.

##### How to Apply:

Please send your Curriculum Vitae, giving full particulars together with copies of all certificates pertaining to academic qualifications, work experience, etc., along with the names of two non-related referees. The application should be sent under registered cover, indicating the post and the location on the top left-hand corner of the envelope, to the undersigned on or before **13.10.2025**. If applying for more than one position, separate application must be sent for each position.

**Note** – Any form of canvassing will be considered a disqualification. Incomplete, illegible applications which are not in conformity with the above requirements and applications received after the closing date will be rejected.

*Join us in Shaping the Future of Hospitality Education!*

##### Director General

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