

Applications are invited from Citizens of Sri Lanka for the following Posts of this Authority

POST OF DIRECTOR (TRAINING) - 01 POST

Qualifications & Experience:

External: (01. or 02. below)

01. A Bachelor's Degree in Engineering/ Technology/ Education/ Science/Agriculture/ Mathematics disciplines which is recognized by the U.G.C.

WITH

Postgraduate Degree qualification (Masters) in Engineering/ Technology/ Education/ Science/ Agriculture/ Mathematics disciplines which is recognized by the U.G.C. OR Associate Membership of a recognized professional Chartered Institute/ IESL, which is relevant to the above subjects.

AND

Minimum of 15 years of post qualifying experience in Managerial Level in a Corporation, Statutory Board / Reputed mercantile establishment in the subject area relevant to the post.

02. Full Membership of a recognized professional Chartered Institute, which is relevant to the above subjects

AND

Minimum of 15 years post qualifying experience in Managerial Level in a Corporation, Statutory Board / Reputed mercantile establishment in the subject area relevant to the post.

Internal: (01. or 02. below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Five (05) years satisfactory service in a post in the Manager (MM 1-1) Category Grade I OR/ WITH Academic / Research (AR-1 Grade I) Category in NAITA OR minimum five (05) years service in (AR-2) in the subject area relevant to the post.

Salary Scale : Rs. 140,640 - 15 x 4,100 - 202,140 (HM 1-1)

Basic Salary Step : Rs. 105,399/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Transport and Communication facilities according to the Treasury Circulars)

POST OF DIRECTOR / PRINCIPAL (INDUSTRIAL ENGINEERING TRAINING INSTITUTE, KATUBEDDA) - 01 POST

Qualifications & Experience:

External: (01. or 02. below)

01. A special Degree in Engineering / Technology/ Education /Science/ Agriculture/ Mathematics disciplines recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Masters) in Engineering/ Technology/ Education/ Science / Agriculture/ Mathematic fields.

AND

Minimum of Eight (08) years post qualifying research/ academic experience after obtaining the Bachelor's Degree in a Corporation, Board / Statutory Institution or a reputed training institution.

02. A special Degree in Engineering / Technology/ Technical & Vocational Education/ Science / Agriculture/ Mathematics disciplines from a university recognized by the U.G.C.

WITH

PhD (Doctor of Philosophy) in a related field

AND

Minimum of five (05) years research/ academic experience after obtaining the Bachelor's degree in a Corporation, Board / Statutory Institution or a reputed training institution.

Internal: (01 or 02 or 03 or 04 or 05 below)

01. Having obtained the qualifications required by the external candidates above.

02. A Bachelor's Degree in Engineering / Technology/ Technical & Vocational Education / or Special Degree in Science/ Agriculture/ Mathematics disciplines OR General Degree in Technology/ Education/ Science/ Mathematics Disciplines from a university recognized by the U.G.C.

WITH

Postgraduate Degree qualification (Masters) in Engineering/ Technology/ Technical & Vocational Education/ Science/ Agriculture/ Mathematics disciplines.

AND

Minimum of Eight (08) years satisfactory service of a post in the Category of Academic/ Research (AR-1)

03. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a University / Technical /Vocational training organization accepted by the Tertiary and Vocational Education Commission

WITH

Postgraduate Degree qualification (Masters) in Technology/ Technical & Vocational Education disciplines

AND

Minimum of Twelve (12) years satisfactory service of a post in the Category of Academic/Research (AR-1).

04. Having Successfully completed a Diploma in Engineering Technology (NDT/NDES/HNDE/D.Tech) conducted by a recognized university or organization of Technical and Vocational Training or a Certificate of proficiency not below than the National Vocational Qualification Level 06, issued by a Technical /Vocational training organization accepted by the Tertiary and Vocational Education Commission

WITH

Two years Postgraduate Degree qualification (Masters) in Engineering/ Technology/ Education/ Science / Agriculture/ Mathematics disciplines

AND

Minimum of Fourteen (14) years satisfactory service in the post of Academic /Research (AR-1) Category.

05. A Bachelor's Degree in Engineering / Technology/ Education/ Science/ Agriculture/ Mathematics disciplines from a university recognized by the U.G.C with a PhD (Doctor of Philosophy) in relevant field.

AND

Minimum of Five (05) years satisfactory service of a post in the Category of Academic /Research (AR-1).

Salary Scale : Rs. 133,220 - 10 x 3,600 - 169,220 (AR-2)

Basic Salary Step : Rs. 100,306/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POST OF DEPUTY PRINCIPAL - 03 POSTS

INSTITUTE OF ENGINEERING TECHNOLOGY , KATUNAYAKE

AUTOMOBILE ENGINEERING TRAINING INSTITUTE, ORUGODAWATTE

Qualifications & Experience:

External: (01 or 02 or 03 below)

01. A Special Degree in Engineering / Technology/ Education/ Science/ Mathematics disciplines which is recognized by the U.G.C.

02. A General Degree in Engineering/ Technology/ Technical & Vocational Education / Science / Mathematics disciplines which is recognized by the U.G.C. or equivalent with post graduate diploma in the relevant fields.

03. Associate Membership of a recognized professional Chartered Institution in Engineering / Science/ Agriculture/ Mathematic fields.

Internal: (1 or 2 below)

01. Having obtained the qualifications required by the external candidates above.

02. Eight (08) years satisfactory service in MA -4 Category in subject area relevant to the post.

Salary Scale : Rs. 91,650 - 10 x 2,480 - 15 x 3,450 - 168,200 (AR-1)

Basic Salary Step : Rs. 71,700/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POST OF ASSISTANT DIRECTOR (HUMAN RESOURCES MANAGEMENT) / (HUMAN RESOURCES DEVELOPMENT) - 02 POSTS

Qualifications & Experience

External:

A Bachelor's Degree in Human Resource Management, Public Administration, Business Administration disciplines which is recognized by the U.G.C.

WITH

Three (03) years post qualifying Junior Manager Level experience in Human Resources Management/ Development/Administration disciplines in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

Internal: (Select 1 or 2 below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Five (05) years satisfactory service in a post in the Junior Manager (JM 1-1) Category, in the subject area relevant to the post.

Salary Scale : Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1)

Basic Salary Step : Rs. 71,730/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POST OF ASSISTANT DIRECTOR (MAINTENANCE & CIVIL) - 01 POST

Qualifications & Experience

External: (1 or 2 or 3 or 4 below)

01. A Bachelor's Degree in Engineering/ Technology in the Civil Engineering discipline which is recognized by the U.G.C. with Three (03) years post qualifying Junior Manager level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

02. Intermediate Level qualification from a recognized chartered institution in a relevant field.

03. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a Technical /Vocational training institute accepted by the Tertiary and Vocational Education Commission with Three (03) years post qualifying Junior Manager level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed private institution.

04. Having Successfully completed a Diploma in Civil Engineering Technology (NDT/NDES/HNDE/D.Tech) conducted by a recognized university or organization of Technical and Vocational Training or a Certificate of proficiency not below than the National Vocational Qualification Level 06, issued by a Technical / Vocational training organization accepted by the Tertiary and Vocational Education Commission with twelve (12) years of post-qualifying experience and at least six (06) years at junior manager level experience out of 12 years.

Internal: (01. or 02. below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Five (05) years satisfactory service in a post in the Junior Manager (JM 1-1) Category, in the subject area relevant to the post.

Salary Scale : Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1)

Basic Salary Step : Rs. 71,730/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POSTS OF ASSISTANT DIRECTOR (TRAINING) / (TRAINING SERVICES)/ (ON THE JOB TRAINING)/ (QUALITY)/ (NATIONAL SKILLS STANDARDS)/ (MONITORING) / (PLANNING & DEVELOPMENT) - 07 POSTS

Qualifications & Experience

External: (01 or 02 or 03 or 04 below)

01. A Bachelor's Degree in Engineering/ Technology/ / Science/ Mathematics/ Agriculture/ Management/ Sociology/ Education Commerce disciplines which is recognized by the U.G.C. with Three (03) years post qualifying junior manager level experience in the relevant field in a Corporation, Statutory Board / mercantile establishment after obtaining the first degree.

02. Council of Engineering (CEI) former syllabus Part II new syllabus Part III/ Institute of Engineering Sri Lanka former syllabus Part II new syllabus Part III with Three (03) years post qualifying Junior Manager Level experience in the relevant field in a Corporation, Statutory Board / reputed mercantile establishment.

03. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a Technical /Vocational training institute accepted by the Tertiary and Vocational Education Commission with Three (03) years post qualifying Junior Manager Level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

04. Having Successfully completed a Diploma in any Engineering Technology (NDT/NDES/HNDE/D.Tech) or Diploma in Technical & Vocational Education discipline conducted by a recognized university or organization of Technical and Vocational Training or a Certificate of proficiency not below than the National Vocational Qualification Level 06, issued by a Technical /Vocational training organization accepted by the Tertiary and Vocational Education Commission with twelve (12) years of experience and six (06) years at Junior Manager level experience out of 12 years.

Internal: (01. or 02. below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Five (05) years satisfactory service in a post in the Junior Manager (JM 1-1) Category, in the subject area relevant to the post.

Salary Scale : Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1)

Basic Salary Step : Rs. 71,730/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POST OF ASSISTANT DIRECTOR (ACCOUNTS & CONTROL) - 01 POST

Qualifications & Experience

External: (01 or 02 or 03 below)

01.

A Bachelor's Degree in Accountancy/ B.Com/ Business Administration which is recognized by the U.G.C. with Three (03) years post qualifying Junior Manager Level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment, after obtaining the first degree.

02.

Having passed the Intermediate examination of a recognized professional Chartered Institute (ICA, CIMA, ACCA & CMA) of which the subject area is relevant to the post with Three (03) years post qualifying Junior Manager Level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

03.

HNDA/ HNDC from Government Technical College with Three (03) years post qualifying Junior Manager Level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

Internal: (01. or 02. below)

01.

Having obtained the qualifications required by the external candidates above.

02.

Completion of minimum Five (05) years satisfactory service in a post in the Junior Manager (JM 1-1) Category, in the subject area relevant to the post.

Salary Scale : Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1)

Basic Salary Step : Rs. 71,730/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POSTS OF INTERNAL AUDITOR - 01 POST

Qualifications & Experience

External: (01 or 02 or 03 below)

01.

A Bachelor's Degree in Accountancy/ B.Com/ Business Administration which is recognized by the U.G.C. with Three (03) years post qualifying Junior Manager Level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment, after obtaining the first degree.

02.

Having passed the Intermediate examination of a recognized professional Chartered Institute (ICA, CIMA, ACCA & CMA) of which the subject area is relevant to the post with Three (03) years post qualifying Junior Manager Level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

03.

HNDA/ HNDC from Government Technical College with Three (03) years post qualifying Junior Manager Level experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

Internal: (01. or 02. below)

01.

Having obtained the qualifications required by the external candidates above.

02.

Completion of minimum Five (05) years satisfactory service in a post in the Junior Manager (JM 1-1) Category, in the subject area relevant to the post.

Salary Scale : Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 (MM 1-1)

Basic Salary Step : Rs. 71,730/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Communication facilities according to the Treasury Circulars)

POST OF LECTURER GR.II - 22 POSTS

Institute of Engineering Technology- Katunayake

Industrial Engineering Training Institute - Katubedda

Automobile Engineering Training Institute- Orugodawatte

Qualifications & Experience :

External: (01 or 02 or 03 below)

01.

A Special Degree in Engineering / Technology/ Education/ Science/ Mathematics disciplines which is recognized by the U.G.C.

02.

A General Degree in Engineering/ Technology/ Technical & Vocational Education / Science / Mathematics disciplines which is recognized by the U.G.C. or equivalent with post graduate diploma in the relevant fields.

03.

Associate Membership of a recognized professional Chartered Institution in Engineering / Science/ Agriculture/ Mathematic fields.

Internal: (01 or 02 below)

01.

Having obtained the qualifications required by the external candidates above.

02.

Eight (08) years satisfactory service in MA -4 Category in subject area relevant to the post.

Salary Scale : Rs. 91,650 - 10 x 2,480 - 15 x 3,450 - 168,200 (AR-1)

Basic Salary Step : Rs. 71,700/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances + Communication facilities according to the Treasury Circulars)

Relevant Fields :-

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Automobile Technology

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Electrical & Electronic Technology

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Mechanical Technology

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Construction Technology

POST OF DISTRICT OFFICER GR.II - 07 POSTS

Qualifications & Experience:

External: (01 or 02 or 03 or 04 or 05 below)

01.

Bachelor's Degree in Engineering /Technology/ Education/ Agriculture/ Science/ Mathematics/ Management/ Commerce disciplines recognized by the U.G.C. with minimum of One (01) year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment

02.

Council of Engineering (CEI) former syllabus Part II new syllabus Part III/ Institute of Engineering Sri Lanka former syllabus Part II new syllabus Part III with Minimum of One (01) year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

03.

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a University / Technical and Vocational training organization accepted by the Tertiary and Vocational Education Commission with Minimum of One (01) year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment

04.

Having Successfully completed a Diploma in Engineering Technology (NDT/NDES/HNDE/D.Tech) or disciplines conducted by a recognized university/ organization of Technical and Vocational Training or a Certificate of proficiency not below than the National Vocational Qualification Level 06 in Engineering Technology and Technical & Vocational Education disciplines, issued by a Technical and Vocational training institute accepted by the Tertiary and Vocational Education Commission with Minimum of Six (06) years post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment

05.

Certificate of proficiency not below than the National Vocational Qualification Level 05 in engineering technology and technical and vocational education discipline, issued by a Technical and Vocational training organization accepted by the Tertiary and Vocational Education Commission with minimum of Eleven (11) years post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment

Internal: (01 or 02 or 03 below)

01.

Having obtained the qualifications required by the external candidates above.

02.

Completion of minimum Five (05) years satisfactory service in a post of the Operational Instructional category (MA -4) in the relevant field.

03.

Completion of minimum Five (05) years satisfactory service in a post of the Management Assistant –Technological (MA 2-2) Grade II in the relevant field.

Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970 (JM 1-1)

Basic Salary Step : Rs. 58,615/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances)

POST OF TRAINING OFFICER GR.II - 13 POSTS

Qualifications & Experience:

External: (01 or 02 or 03 or 04 or 05 below)

01.

Bachelor's Degree in Engineering /Technology/ Education/ Agriculture/ Science/ Mathematics/ Management/ Sociology/ disciplines recognized by the U.G.C. with minimum of One (01) year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment

02.

Intermediate level qualification from a recognized chartered institution in a relevant field.

03.

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a University / Technical and Vocational training organization accepted by the Tertiary and Vocational Education Commission with Minimum of One (01) year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment

04.

Having Successfully completed a Diploma in Engineering Technology (NDT/NDES/HNDE/D.Tech) or disciplines conducted by a recognized university/ organization of Technical and Vocational Training or a Certificate of proficiency not below than the National Vocational Qualification Level 06 in Engineering Technology and Technical & Vocational Education disciplines, issued by a Technical and Vocational training institute accepted by the Tertiary and Vocational Education Commission with Minimum of Six (06) years post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment

05.

Certificate of proficiency not below than the National Vocational Qualification Level 05 in engineering technology and technical and vocational education discipline, issued by a Technical and Vocational training organization accepted by the Tertiary and Vocational Education Commission with minimum of Eleven (11) years post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment

Internal: (01 or 02 or 03 below)

01.

Having obtained the qualifications required by the external candidates above.

02.

Completion of minimum Five (05) years satisfactory service in a post of the Operational Instructional category (MA -4) in the relevant field.

03.

Completion of minimum Five (05) years satisfactory service in a post of the Management Assistant –Technological (MA 2-2) Grade II in the relevant field.

Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970 (JM 1-1)

Basic Salary Step : Rs. 58,615/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances)

POST OF BOARD SECRETARY AND LEGAL OFFICER GR.II - 01 POST

Qualifications & Experience

Attorney at Law and Notary Public With One (01) year post qualifying experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed private institution.

Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970 (JM 1-1)

Basic Salary Step : Rs. 58,615/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances)

POST OF ACCOUNTS OFFICER GR.II - 05 POSTS

Qualifications & Experience

External: (01 or 02 or 03 below)

01.

A Degree in Accountancy & Financial Management/ Commerce/ Business Administration recognized by the U.G.C. with Minimum of One (01) year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

02.

Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post with Minimum of One (01) year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

03.

HNDA/ HNDC in Government Technical College with Minimum of One (01) year post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

Internal: (01. or 02. below)

01.

Having obtained the qualifications required by the external candidates above.

02.

Completion of minimum Five (05) years satisfactory service in a post of the Management Assistant –Technological (MA 2-2)/ Management Assistant –Non Technological (MA 1-2) Grade II in the subject area relevant to the post.

Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970 (JM 1-1)

Basic Salary Step : Rs. 58,615/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances)

POST OF ADMINISTRATIVE OFFICER GR.II - 05 POSTS

Qualifications & Experience

External:

Bachelor's Degree (Human Resources Management, Public Administration or Business Administration) recognized by the U.G.C

WITH

Minimum of One (01) years post qualifying experience in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment in the relevant field.

Internal: (01 or 02 below)

01.

Having obtained the qualifications required by the external candidates above.

02.

Completion of minimum Five (05) years satisfactory service in a post of the Management Assistant –Non Technological (MA 1-2) Grade II in the subject area relevant to the post.

Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970 (JM 1-1)

Basic Salary Step : Rs. 58,615/- (As per Schedule 11 of DMS Circular No. 01/2025)

(Approved government Allowances)



POST OF INTERNAL AUDIT OFFICER GR.II - 01 POST

Qualifications & Experience
External: (01 or 02 or 03 below)

01.A Degree in Accountancy & Financial Management/ Commerce/ Business Administration recognized by the U.G.C. **with** Minimum of One (01) year **post qualifying experience in the relevant field** in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

02.Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post **with** Minimum of One (01) year **post qualifying experience in the relevant field** in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

03.HNDA/ HNDC in Government Technical College **with** Minimum of One (01) year **post qualifying experience in the relevant field** in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

Internal: (01 or 02 below)

01. Having obtained the qualifications required by the external candidates above.

02.Completion of minimum Five (05) years satisfactory service in a post of the Management Assistant –Technological (**MA 2-2**)/ Management Assistant –Non Technological (**MA 1-2**) **Grade II** in the subject area relevant to the post.

Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970 (JM 1-1)
Basic Salary Step : **Rs. 58,615/-** (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF SYSTEM ADMINISTRATOR GR.II - 01 POST

Qualifications & Experience
External: (01 or 02 or 03 or 04 below)

01.Degree in Information and Communication Technology or Degree in Science/ technology with Information and Communication Technology as a subject recognized by the U.G.C. with Minimum of One (01) year post qualifying experience in a Government Department/ Corporation/Board or in a reputed Mercantile Establishment in the relevant field.

02.Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a Technical /Vocational training university/ organization accepted by the Tertiary and Vocational Education Commission in the relevant field with Minimum of One (01) year post qualifying experience in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment in the relevant field.

03.Having Successfully completed a Diploma in Engineering (NDT/NDES/HNDE/D.Tech) in information and communication technology disciplines conducted by a recognized Technical and vocational Training Organization or a Certificate of proficiency not below than the National Vocational Qualification Level 06, issued by a Technical / Vocational training institute accepted by the Tertiary and Vocational Education Commission in the relevant field with Minimum of Six (06) years post qualifying experience in a Government Department/ Corporation/Board or in a reputed Mercantile Establishment in the relevant field.

04.Certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical / Vocational training institute accepted by the Tertiary and Vocational Education Commission in the relevant field with Minimum of Eleven (11) years post qualifying experience in the relevant field in a Government Department/ Corporation/ Board or in a reputed Mercantile Establishment.

Internal: (01 or 02 or 03 below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Five (05) years satisfactory service in a post of the Operational Instructional (MA -4) category in the relevant field.

03. Completion of minimum Five (05) years satisfactory service in a post of the Management Assistant –Technological (MA 2-2) category Grade II in the relevant field.

Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970 (JM 1-1)
Basic Salary Step : **Rs. 58,615/-** (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF INSPECTOR GR.III - 50 POSTS

Qualifications & Experience :
External: (01 or 02 or 03 or 04 or 05 of below)

01.A Bachelor's Degree in engineering/ science/ technology/ education/mathematics/ Agriculture/ Management /Commerce/ sociology/ disciplines recognized by the U.G.C. or equivalent qualification

02. Council of Engineering (CEI) former syllabus Part II new syllabus Part III/ Institute of Engineering Sri Lanka former syllabus Part II new syllabus Part III

03. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a Technical /Vocational Education/ training organization accepted by the Tertiary and Vocational Education Commission.

04. Having Successfully completed a Diploma in Engineering Technology (NDT/NDES/HNDE/D.Tech) conducted by a recognized university or institution of technical & vocational training or a Certificate of proficiency not below than the National Vocational Qualification Level 06, issued by a Technical /Vocational training organization or university accepted by the Tertiary and Vocational Education Commission with five (05) years post qualifying experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

05. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical /Vocational training organization accepted by the Tertiary and Vocational Education Commission with ten (10) years post qualifying experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

Internal: (01 or 02 below)

01. Having obtained the qualifications required by the external candidates above.

02.Completion of minimum Eight (08) years satisfactory service of a post in the Management Assistant Technological (MA 2-2) category in NAITA in the relevant field.

Salary Scale : Rs. 64,320 - 10 x 1,360 - 15 x 1,670 - 5 x 2,040 - 113,170 (MA-4)
Basic Salary Step : Rs. 52,875/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF INSTRUCTOR GR.III - 78 POSTS

Qualifications & Experience
External:(Select 01 or 02 or 03 or 04 or 05 below)

01.Bachelor's Degree in Engineering/ Technology/ Education/ Agriculture /Science/ Mathematics /English Language discipline recognized by the U.G.C. or equivalent qualification

02.Council of Engineering (CEI) former syllabus Part II new syllabus Part III/ Institute of Engineering Sri Lanka former syllabus Part II new syllabus Part III

03.Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07, issued by a Technical /Vocational training organization/ university accepted by the Tertiary and Vocational Education Commission.

04.Having Successfully completed a Diploma in Engineering Technology (NDT/NDES/HNDE/D.Tech) conducted by a recognized organization of Technical & vocational Training Or a Certificate of proficiency not below than the National Vocational Qualification Level 06, issued by a Technical /Vocational training organization accepted by the Tertiary and Vocational Education Commission with five (05) years post qualifying experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

05.Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical /Vocational training organization accepted by the Tertiary and Vocational Education Commission with ten (10) years post qualifying experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment.

Internal: (01 or 02 below)

01.Having obtained the qualifications required by the external candidates above.

02.Completion of minimum Eight (08) years satisfactory service as an Instructor in the Management Assistant Technological (MA 2-2) category in the relevant field.

Salary Scale : Rs. 64,320 - 10 x 1,360 - 15 x 1,670 - 5 x 2,040 - 113,170 (MA-4)
Basic Salary Step : Rs. 52,875/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF SYSTEM ANALYST GR.III - 02 POSTS

Qualifications & Experience
External:(Select 01 or 02 or 03 or 04 below)

01.Bachelor's Degree in Information & Communication Technology/ computer science discipline recognized by the U.G.C. or equivalent qualification

02.Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 07 in Information & communication Technology discipline, issued by a Technical /Vocational training organization/ university accepted by the Tertiary and Vocational Education Commission relevant to the post.

03.Having Successfully completed a Diploma in Engineering (NDT/NDES/HNDE/D.Tech) in information & communication technology discipline or equivalent qualification, conducted by a recognized organization of Technical and Vocational Training or a Certificate of proficiency not below than the National Vocational Qualification Level 06 in information and Communication technology discipline, issued by a Technical / Vocational training organization accepted by the Tertiary and Vocational Education Commission relevant to the post with five (05) years post qualifying experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed private institution

04. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05 in Information Technology discipline, issued by a Technical /Vocational training institute accepted by the Tertiary and Vocational Education Commission relevant to the post with ten (10) years post qualifying experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed private institution

Internal: (01 or 02 below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Eight (08) years satisfactory service in a post of the Management Assistant Technological (MA 2-2) category in the relevant field.

Salary Scale : Rs. 64,320 - 10 x 1,360 - 15 x 1,670 - 5 x 2,040 - 113,170 (MA-4)
Basic Salary Step : Rs. 52,875/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF LIBRARIAN GR.III - 03 POSTS

Qualifications & Experience

External:
Bachelors Degree in Library Science from a university recognized by the U.G.C

Internal: (01 or 02 below)

01. Having obtained the qualifications required by the external candidates above.

02. Completion of minimum Eight (08) years satisfactory service of a post in the Management Assistant-Non Technological (MA 1-2) category with Qualified in Part I examination of the Sri Lanka Library Association

Salary Scale : Rs. 64,320 - 10 x 1,360 - 15 x 1,670 - 5 x 2,040 - 113,170 (MA-4)
Basic Salary Step : Rs. 52,875/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF TRANSLATOR GR.III- 02 POSTS

Qualifications & Experience
Bachelor Degree from a recognized university accepted by UGC which should include Sinhala / Tamil/ English languages.

WITH
Sinhala as a Subject in the G.C.E. (A/L) Examination for those who has a Degree with Tamil language as a subject.

Tamil as a Subject in the G.C.E. (A/L) Examination for those who has a Degree with Sinhala language as a subject.

Sinhala or Tamil as a Subject in the G.C.E. (A/L) Examination for those who has a Degree with English language as a subject.

Salary Scale : Rs. 53,940 - 10 x 800 - 11 x 1,190 - 10 x 1,320 - 5 x 1,350 - 94,980 (MA-3)
Basic Salary Step : Rs. 45,722/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF BOOK KEEPER GR.III - 03 POSTS

Qualifications & Experience
External: (01 or 02 below)
01. Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

i. Sinhala / Tamil

ii. English language

iii. Maths

AND
Having passed the G.C.E. (A/L) Examination in three subjects in commerce stream (other than the 'General Paper').

02. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 relevant to the post, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Internal:
Having obtained the qualifications required by the external candidates above

Salary Scale : Rs. 50,540 - 10 x 540 - 7 x 630 - 4 x 1,080 - 20 x 1,280 - 90,270 (MA 2-2)
Basic Salary Step : Rs. 43,379/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF TECHNICAL ILLUSTRATOR GR.III - 02 POSTS

Qualifications & Experience :
External:
Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission in the relevant field.

Internal:
Having obtained the qualifications required by the external candidates above

Salary Scale : Rs. 50,540 - 10 x 540 - 7 x 630 - 4 x 1,080 - 20 x 1,280 - 90,270 (MA 2-2)
Basic Salary Step : Rs. 43,379/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF DRAUGHTSMAN GR.III - 01 POST

Qualifications & Experience :
External:
Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission in the relevant field.

Internal:
Having obtained the qualifications required by the external candidates above

Salary Scale : Rs. 50,540 - 10 x 540 - 7 x 630 - 4 x 1,080 - 20 x 1,280 - 90,270 (MA 2-2)
Basic Salary Step : Rs. 43,379/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF MANAGEMENT ASSISTANT GR.III -25 POSTS

Qualifications & Experience :
External:
Educational:
Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

i. Sinhala / Tamil

ii. Maths

AND
Having passed 03 subjects (other than the General Paper) at the G.C.E. (A/L) examination.

Internal:
Employees of the categories of Primary Level - Skilled, Primary Level - Semiskilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.

Educational:
Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including

Sinhala / Tamil

Maths

Other:
Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee categories.

Salary Scale : Rs. 46,220 - 10 x 540 - 7 x 630 - 12 x 1,080 - 12 x 1,280 - 84,350 (MA 1-2)
Basic Salary Step : Rs. 40,403/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF LABORATORY ASSISTANT GR.III - 07 POSTS

Qualifications & Experience
External:(Select 01 or 02 below)
Educational:
01.Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including

01.Sinhala / Tamil

02.English Language

03.Maths

AND
Having passed 03 subjects (other than the General Paper) at the G.C.E. (A/L) examination.

02.Having Successfully completed the Certificate of proficiency not below than the National Vocational Qualification Level 04 relevant to the post issued by a Technical/Vocational training organization accepted by the Tertiary and Vocational Education Commission with three (03) years of experience in the relevant field in a Corporation, Statutory Board / Institution or a reputed mercantile establishment

Internal – (Select 01 or 02 below)

01. Educational:
a) Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including
(I) Sinhala / Tamil
(ii) English Language
(iii) Maths

AND
b) Having passed 03 subjects (other than the General Paper) at the G.C.E. (A/L) examination.

02. NVQ Level 4 in relevant to post with one (01) year satisfactory service in NAITA in the PL-03; PL-02 or PL-01 categories

Salary Scale : Rs. 46,220 - 10 x 540 - 7 x 630 - 12 x 1,080 - 12 x 1,280 - 84,350 (MA 1-2)
Basic Salary Step : Rs. 40,403/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF HOSTEL WARDEN GR.III - 02 POSTS

Qualifications & Experience
External:
a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including
(I). Sinhala / Tamil
(ii). English Language
(iii). Maths

AND
b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination.

Internal :
Employees of the categories of Primary Level - Skilled, Primary Level - Semiskilled and Primary Level - Unskilled who possess the following qualifications are eligible to apply.

Educational:
Having passed the G.C.E. (O/L) examination in six subjects with credit passes for four subjects including

i. Sinhala / Tamil

ii. English Language

iii. Maths

WITH
Other:
Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Salary Scale : Rs. 46,220 - 10 x 540 - 7 x 630 - 12 x 1,080 - 12 x 1,280 - 84,350 (MA 1-2)
Basic Salary Step : Rs. 40,403/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)

POST OF DRIVER GR.III - 12 POSTS

Qualifications & Experience
External
Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in maximum of two sittings.

AND
Having obtained the Heavy Vehicle license issued by the Commissioner General, Department of Motor traffic and a minimum of three (03) year experience in driving after obtaining the driving license.

Internal
Having obtained the license to drive heavy vehicles issued by the Commissioner General, Department of Motor and a minimum of three (03) year experience in driving after obtaining the driving license.

AND
Completion of minimum five (05) years satisfactory service in a post in the category of Primary Level Semi Skilled (PL 2) or/with Un-skilled (PL 1).

Salary Scale : Rs. 43,280 - 10 x 490 - 10 x 540 - 10 x 580 - 12 x 630 - 67,040 (PL-3)
Basic Salary Step : Rs. 38,387/- (As per Schedule 11 of DMS Circular No. 01/2025)
(Approved government Allowances)



POST OF LITHO MACHINE OPERATOR GR.III - 01 POST	POST OF SKILLED CRAFTSMAN GR.III - 06 POSTS (Electrician, Plumber, Carpenter, Machinist)
Qualifications & Experience External: Having obtained proficiency certificate not below than the National Vocational Qualification level four (04) in printing discipline issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the post. Internal (01 or 02 or 03 below) 01. Having obtained the qualifications required by the external candidates above. OR 02. Employees in Primary Level Semi Skilled (PL 2) or/with Un-skilled (PL 1) who have completed a minimum of three (03) years working experience in the relevant field and obtained National Vocational Qualification Level three (03) OR 03. Employees in Primary Level Semi Skilled (PL 2) or Un-skilled (PL 1) who have completed a minimum of five(05) years working experience in the relevant field with the skills not below than the National Vocational Qualification Level two (02), proven at a trade test. Salary Scale : Rs. 43,280 - 10 x 490 - 10 x 540 - 10 x 590 - 12 x 630 - 67,040 (PL-3) Basic Salary Step : Rs. 38,387/- (As per Schedule 11 of DMS Circular No. 01/2025) (Approved government Allowances)	Qualifications & Experience External: Having obtained proficiency certificate not below than the National Vocational Qualification Level Two issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the post with One year experience. Internal: (Select 01 or 02 below) 01. Having obtained the qualifications required by the external candidates above. OR 02. Employees in Primary Level Un-skilled (PL-1 grade III or above) who have completed National Vocational Qualification Level Two (02) proven at a trade test issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission. Salary Scale : Rs. 42,300 - 10 x 490 - 10 x 540 - 10 x 590 - 12 x 630 - 66,060 (PL-2) Basic Salary Step : Rs. 37,715/- (As per Schedule 11 of DMS Circular No. 01/2025) (Approved government Allowances)

Duties are assigned in accordance with the approved Schemes of Recruitment specified for each position.

Age Limits :
<u>Director (Training)</u> Age should be not less than 35 years and not more than 55 years. <u>Director/ Principal (Industrial Engineering Training Institute, Katubedda)</u> Age should be not less than 30 years and not more than 55 years. <u>Deputy Principals , Assistant Directors, Internal Auditor, Lecturers, District Officer, Training Officer, Board Secretary and Legal Officer, Accounts Officer, Administrative Officer , Internal Audit Officer, System Administrator, Inspector, Librarian, Instructor, System Analyst, Translator</u> Age should be not less than 22 years and not more than 45 years. <u>Book Keeper, Technical Illustrator, Draughtsman, Management Assistant, Laboratory Assistant, Hostel Warden, Driver, Litho Machine Operator, Skilled Craftsman</u> Age should be not less than 18 years and not more than 45 years. (The upper age limit will not apply to the internal candidates.)
General Conditions :
• Application using the prescribed form should be forwarded with names, addresses, and contact details of two non-related referees. Certified copies of all Educational Certificates should be enclosed along with the application. Application form could be downloaded from the official Website of the National Apprentice & Industrial Training Authority https://www.naita.gov.lk. • Applications from employees in Government Department and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected. • The post applied for should be written on the top left-hand corner of the envelope which contains the application should be sent to the Chairman, National Apprentice & Industrial Training Authority, No.971, Sri Jayawardanapura Mawatha, Welikada, Rajagiriya by registered Post on or before 15th September 2025. If submitted via e-mail, it should be sent to vacancies@naita.gov.lk on or before 3:00 p.m. on 15th September 2025, and the position applied for, should be mentioned in the subject line of the e-mail. • If an applicant is applying for more than one post, applications should be submitted in separate envelopes along with copies of certificates for each post. • The applications not complying the above requirements will be rejected. • After short-listing the received applications for each position, the management of the Authority will decide whether to conduct a written examination or/with a structured interview for recruitment.