

DEPARTMENT OF POSTS

Open competitive examination for recruitment to the post of Grade III Postal Service Officer of Non-Technical/ Technical Officer Category - Supervisory Management Assistant of the Department of Posts, Sri Lanka-2025

IT is hereby announced that the open competitive examination for recruitment to the post of Grade III Postal Service Officer of Non-Technical/ Technical Officer Category - Supervisory Management Assistant of the Department of Posts, Sri Lanka will be conducted on **October 2025**.

Applications are invited from eligible applicants, on a district basis, to fill 600 vacancies in Grade III of the Postal Service Officer position under the Non-Technical/Technical Officer Category – Supervisory Management Assistant of the Department of Posts, Sri Lanka. The application form has been published on the website of the Department of Examinations, Sri Lanka, www.doenets.lk in “Online Applications – Recruitment Exams/E.B. Exams,” under “Our Services” and applications can only be submitted *via* Online. Online applications will be accepted from **9:00 a.m. on 28th July 2025** and will close at **9:00 p.m. on 15th August 2025**.

Applicants currently employed in the public/provincial public service must submit a copy of their application to the head of the institution to be filed in their personal file and at the time of the interview, they are required to present a copy of the application certified by the institutional head along with a service confirmation letter.

2. Language Medium:

This examination will be held in Sinhala, Tamil and English mediums. The selected medium of application shall not be permitted to change later.

3. Qualifications for Recruitment:

(a) Educational qualifications :

Having passed six subjects with six credit passes including Sinhala/Tamil/English and Mathematics at the G.C.E. (O/L) examinations in one sitting.

And

Having passed three subjects (excluding General Knowledge) at the G.C.E. (A/L) examination in one sitting.

(b) Professional qualifications :

Having obtained a certificate for completing a computer literacy course of not less than 360 hours at an institution registered with the Tertiary and Vocational Education Commission.

Note :- You can confirm whether the course you followed is offered by an institution and program registered with the Tertiary and Vocational Education Commission by accessing the website www.tvec.gov.lk.

(c) Physical fitness:

Every applicant should be physically and mentally fit enough to serve in any part of Sri Lanka and to perform duties of the post.

(d) Other qualifications :

- i. Should be a citizen of Sri Lanka.
- ii. The Grama Niladhari Officer must certify that the applicant is of good character.
- iii. Both female/male can apply.
- iv. Should have fulfilled all the qualifications mentioned in 3(a) and (b) as at 15.08.2025 in every aspect.