

OFFICIAL LANGUAGES COMMISSION

Application for the post of.....

1. Name of the applicant:

1.1 Name with initials:

1.2 Name in full

2. Address :

2.1 Permanent address

2.2 Official address (if any) :

3. Sex :

Male 1 ☐

Female 2 ☐ (Indicate the relevant number in the cage)

4. Age (A copy of the Birth Certificate must be attached) :

4.1 Date of Birth :

4.2 Age as at 28.07.2025

Years: Months: Days:

5. Civil Status :.....

6. Nationality :.....

7. Medium : Sinhala ☐ Tamil ☐ English ☐

8. Telephone No. :

9. Qualifications (Copies of the certificates must be annexed):

(i). G. C. E. (O/L) Year :.....

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

(ii). G. C. E. (A/L) Year :.....

Subject	Grade

(iii) Degree :

Name of the Degree and University	Year	Class	Subjects

(iv) Diploma :

Name of the Diploma and the awarding institute	Year	Class	Subjects

(v). Any other Courses followed up :

Name of the Course conducted	Name of the Organization	Course Period

10. Experience :

Designation	Organization	Period	Reason for leaving

11. Computer literacy :.....
(Copies of the certificate must be annexed).

12. Have you ever been convicted for any offence in the Court of Law?

Yes/No

(If yes,indicate particulars).

I do hereby certify that the particulars furnished by me in this application are true and correct to the best of my knowledge. I am aware that I would be disqualified if any particular contained herein is detected as to false or incorrect and, dismissed from the service if such fault is detected after the appointment.

Date :

Signature of applicant

Certificate of the Head of the Government Department/ Ministry/ Authority etc... :

I hereby forward the application of Mr./Mrs./Misswho is employed in this Department/Ministry/Corporation/Authority/Provincial Council as aand his/her work and conduct are satisfactory/not satisfactory. He can be released from.....

Signature of the Head of the Department/ Ministry/ Corporation/ Provincial Council etc.

Signature

Name :

Post :

Address :

Date :