

VACANCY

Post of Computer Operator (Typesetter-Sinhala)

The Associated Newspapers of Ceylon Limited (ANCL), widely known as the Lake House, is the home and heart of print media in Sri Lanka.

The Lake House is looking for a talented and dynamic individuals who possess the following qualifications and requirements to fill the above vacancy

Qualifications and Requirements:

- Passed the G.C.E. (O/L) examination in six subjects with 03 Credit passes including English Language.
- Competency in computer work with knowledge and experience in InDesign, Adobe Illustrator, MS Word and Quark Xpress software packages.
- Typing Speed - 40 words per minute (Sinhala)
- Ability to work extended hours

Duties and Responsibilities:

- Error-free advertising processing
- Making an attractive advertisement to satisfy both the advertiser and newspapers
- Should be able to perform the given tasks in a highly working oriented environment

Applications
are also
invited from
candidates
seeking
part-time
employment

Age - below 45 years

For those who are interested please apply with detailed resume within 07 days of this advertisement to careers@lakehouse.lk