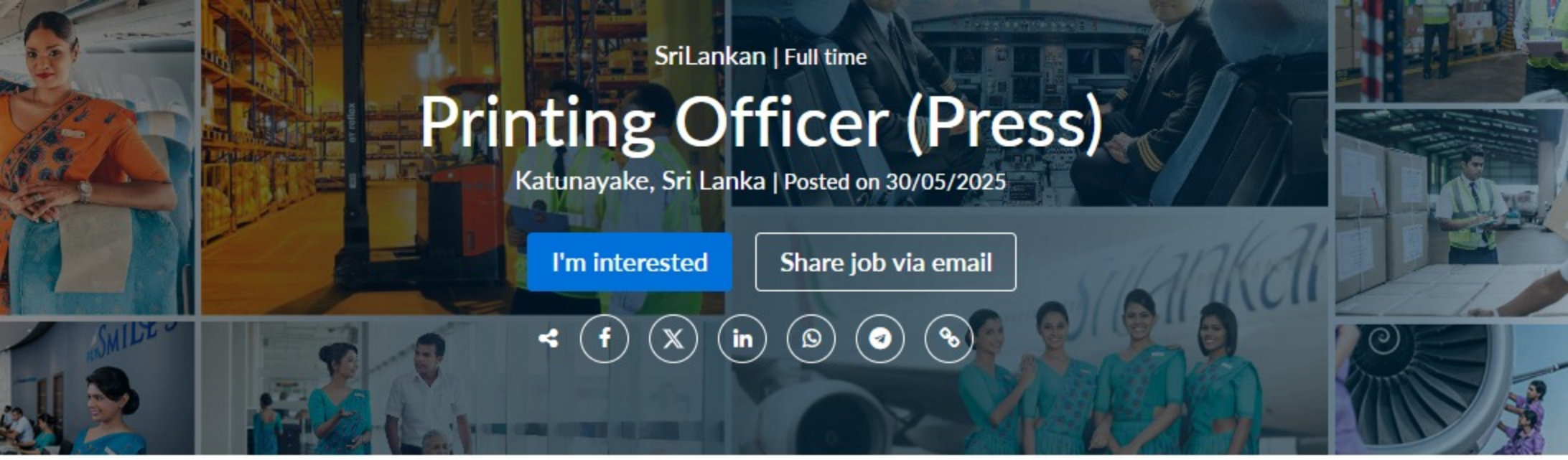

SriLankan | Full time

Printing Officer (Press)

Katunayake, Sri Lanka | Posted on 30/05/2025

I'm interested

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Job Description

The incumbent will ensure efficient and independent operation of single and two color offset machines for required output.

Key responsibilities will include:

- Expose sensitized metal plates to positive or negative films using vacuum frame to produce offset lithographic printing plates for smooth production.
- Sets timer to activate ultraviolet light that exposes plate using positives or negatives to supply well exposed PS plates for printing machines.
- Prepare the printing machine to print by installing and adjusting the printing plates, adjusting pressure between the plate cylinder, banquet cylinder & impression cylinder, inking the offset machine, loading papers, and setting the feeder, set the machine to proper dimensions and thickness of the paper to avoiding paper jams and idle time.
- Monitor feeding, printing and ranking processes of the machine in order to maintain specified operating levels and to check malfunctioning and then attend to necessary.
- Carry out monthly maintenance work such as rollers and proper oiling of machines at correct instructions to avoid breakdowns.
- Preparing menu cards for day-to-day menu list with 100% accuracy to fulfill the requirement on time.
- Maintaining a dust free clean environment in the section and disposal of waste should be disposed properly to create a conducive environment in the workplace.

Requirements

- 6 passes at GCE O/L including a pass for Maths with 4 Credits in one sitting including a credit for English with 3 years work experience in relevant field.
  OR
- 6 passes at GCE O/L with successful completion of Offset Lithography course at SLIOP or a course of study of 01 year or more equivalent to NVQ Level 4 with 4 years of experience at a printing establishment in the press area.

Age to be not more than 40 years as at the closing date 09th June 2025.

Be a SriLankan Citizen.

Employment will be offered on fixed term contract.

Influencing will be a reflection of unsuitability.

We are an equal opportunity organization.

Please note that we will correspond with you within a month of closing the advertisement in the event your application is shortlisted for consideration.

Job Information

Division Name
Logistics & Properties

Date Opened
30/05/2025

Application Closing Date
09/06/2025

Job Type
Full time

Industry
Printing/Packaging/Publishing

City
Katunayake

Province
Western

Country
Sri Lanka

Postal Code
11450