

**we are**  
**hiring**  
**now**

Do you want to be part of a  
team that makes difference?



## WE ARE LOOKING FOR Officer - Warehouse

**Department** : Stores  
**Location** : Panadura

### Job Summary :

- Oversee and manage the loading of goods to ensure accuracy and efficiency
- Supervise and direct the loading team, ensuring tasks are completed in a timely and safe manner
- Ensure proper handling and organization of goods during the loading process, keeping track of inventory
- Enforce safety standards and ensure all personnel follow safety procedures during the loading process
- Coordination with logistics, warehousing, and transportation teams to ensure the timely and accurate delivery of goods
- Inspect products for damage before loading and ensure goods are loaded securely to prevent damage during transit
- Maintain accurate records of loaded goods, including product details, quantity, and destination
- Oversee the use and maintenance of loading equipment (forklifts, pallet jacks, etc.) to ensure operational efficiency
- Monitor the performance of loading operations and suggest improvements to enhance efficiency

### Eligibility Criteria :

- Diploma in Supply Chain Management, Logistics, Business Administration, or a related field
- 1 – 2 years of experience in warehouse operations, preferably in the manufacturing or paint industry
- Conversant in Sinhala and English Languages
- Prior experience on Managing minor staff

Applicants meet the criteria are welcome to share your resume on  
[careers@asianpaintscauseway.com](mailto:careers@asianpaintscauseway.com)

We appreciate the interest from all candidates & welcome applications against this as well as other relevant positions. Since we have high volumes of applicants, only candidates meeting the requirements for the role will receive communication from our team on the process ahead.

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