



SRI LANKA RED CROSS SOCIETY

*If you are proactive, highly motivated, results oriented and ready to embark on a challenging career
Come join us*

POST	QUALIFICATION & EXPERIENCE	COMPETENCIES REQUIRED
Branch Executive Officer 01 Position Based in Badulla HRM 008/2025 Attractive Remuneration, depending on your Qualifications, Experience & Competencies (Preference will be given to applicants residing within the Badulla District)	<ul style="list-style-type: none">• A Degree in either Sociology, Business Management, Economics, Public Administration, Health & Care, Law, Engineering or related discipline from a recognized institution.• 03 years' post qualification experience in project administration or implementation. <p style="text-align: center;">OR</p> <ul style="list-style-type: none">• A Diploma in either Sociology, Social Work, Business Management, Economics, Public Administration, Health & Care, or related discipline.• 05 years' post qualification experience in project administration or implementation.	<ul style="list-style-type: none">• Demonstrated experience in administration, human resources, logistics and assets management.• Excellent conceptual & analytical skills in relation to community development.• Well-developed skills in field coordination, project implementation and community mobilization.• Excellent public relations, leadership, and interpersonal skills.• Well-developed language skills in oral and written Sinhala/ Tamil and English• Proficiency in MS Office Applications

The Sri Lanka Red Cross Society is committed to upholding equal opportunities for all Sri Lankans as the largest humanitarian network in the country. We strive to build a team that mirrors the diversity of Sri Lanka, ensuring fair access for individuals of all races, religions, genders, ages, sexual orientations, and different abilities. SLRCS has a zero-tolerance policy on child abuse & sexual harassments. Your enthusiasm and skills are greatly valued in furthering our humanitarian mission and we encourage candidates from diverse backgrounds to apply and join us in creating a significant impact.

General Requirements

- Sound understanding of humanitarian, community, and volunteer-based service interventions.
- Should be a quick learner with the ability carry out SLRCS management guidelines and procedures.
- Should be a team player who is self-motivated and with the ability to work under challenging circumstances.
- Abide by and work according to Red Cross and Red Crescent Fundamental Principles.

The SLRCS conducts its general administrative and operational affairs in English Language. The appointment will be on a fixed term contract basis. Only short-listed applicants will be called for interviews.

Please email your application to jobs@redcross.lk or post to Director General, Sri Lanka Red Cross Society, No 106, Dharmapala Mawatha, Colombo 07. On or before 22.05.2025 (HRM 008/2025)