## VACANCY

## Intern - Call Center

## JOB PROFILE

- Handle all incoming/outgoing calls related to life / health inquiries.
- Follow up on customer calls whenever necessary & respond to emails.
- Manage and resolve customer complaints.
- Maintain positive relationship with clients and coordinate with other departments all the time.

## **ELIGIBILITY CRITERIA**

- Successfully completed G.C.E A/L's.
- Excellent communication skills in English/Sinhala is a must (spoken & written).
- Communication skills in Tamil language will be an added advantage.
  - Excellent computer literacy (Word, Excel, PowerPoint).
    - Willingness and ability to work on shift basis including weekends as well.
- candidates with pending A/Ls results are also welcomed.

Forward your CV to careers@softlogiclife.lk

Softlogic Life is the only company to be listed under Forbes Asia's 200 best companies under \$1Bn in 2019 & the youngest brand in history to have won Brand of the Year twice in a row at the EFFIE Awards (2019 & 2021).





By submitting your resume, you confirm and consent to have read, understood, and accepted the Privacy Notice of Softlogic Life at https://softlogiclife.lk/privacy-notice/ and acknowledge that Softlogic Life Insurance PLC shall, process all the information you provide in your resume including personal data to evaluate your candidacy for employmentand contact you about potential opportunities. In verification of your personal data, we shall also refer or carry out searches as necessary to/through social media platforms. We will retain your resume for 365 days unless you expressly request deletion or exercise of any of your rights as a data subject.