

# "BE PART OF A WINNING TEAM"

Softlogic Retail (Pvt) Ltd, a fully owned subsidiary of Softlogic Holdings PLC, is a leading partner for many of the world's leading Consumer Electronics and Furniture Brands in Sri Lanka. Softlogic's extensive retail and distribution network comprising of over 230 showrooms located islandwide has made its retail chain a natural choice for customers in Sri Lanka. Softlogic Retail has an enviable range of international brands in its portfolio such as Panasonic, Samsung, Dell, Candy, Nokia, Apple, Acer, Xerox to name but a few and also carries its own private label brands such as Softlogic Prism, MAXMO & Softlogic Furniture.

While benchmarking a strong presence, we place a high emphasis on instilling employees with integrity professionalism and pro-activeness while creating a highly competent workforce. As a member of the Softlogic Group, you will have invaluable scope for career advancement as well as the opportunity to follow your passion amongst seasoned professionals in their respective industries.

## MANAGEMENT TRAINEE JOB PROFILE

- Assist in planning, organizing, and overseeing warehouse operations to ensure efficient storage and dispatch of goods
- Learn and support the implementation of warehouse layout designs, racking systems, and material handling processes
- Monitor inbound and outbound logistics activities to ensure timely and accurate order fulfilment
- Gain exposure to inventory control procedures including stock counting, reconciliation, and loss prevention
- Support compliance with safety regulations, quality standards, and standard operating procedures (SOPs)
- Participate in the planning and coordination of product distribution across multiple regions of the country
- Assist in route planning, vehicle scheduling, and load optimization to improve delivery efficiency and reduce transportation costs
- Collaborate with 3PL service providers and internal teams to manage lead times, delivery schedules, and service-level agreements (SLAs)
- Analyze logistics data to identify trends, bottlenecks, and opportunities for performance improvement
- Contribute to contingency planning for disruptions in transportation and supply chain operations
- Support special projects and process improvement initiatives as assigned by management

## REQUIREMENTS

- Bachelor's degree in Supply Chain Management, Logistics, Business Administration, , or a related field
- Basic understanding of warehouse management systems (WMS) and enterprise resource planning (ERP) software
- Strong analytical and problem-solving skills
- Excellent communication and interpersonal abilities
- Willingness to work in dynamic, fast-paced environments and travel across regions as needed
- High level of commitment, adaptability, and eagerness to learn

For those who are interested, please forward your CV with details of two non-related referees to [careers@softlogic.lk](mailto:careers@softlogic.lk)

Please state the position applied for on the subject line of the e - mail

