



## CASHIER

for our islandwide branch network


### Key Responsibilities:

- Provide cashiering services to customers by receiving deposits, loan payments, cash, cheques and other relevant payments.
- Record transactions timely in accordance with Company System & procedures and prepare the relevant transaction reports.
- Handle currency, transactions, and confidential information in a responsible manner.
- Follow & adhere to the Company financial internal controls, security regulations, guidelines of Operational Manual, Policies, Procedures & Management Directives.

### Education & Experience Requirements:

- G.C.E. Advanced Level (A/L) with 3 passes OR
- G.C.E. Ordinary Level (O/L) with a minimum of 5 credit passes (preferably including Mathematics and English).
- At least 1 year of experience in cashier function in a financial institution.
- Strong communication and interpersonal skills with a customer-centric attitude.
- School leavers are also encouraged to apply.



Send Your CV To :  [careers.mbsl@mbslbank.com](mailto:careers.mbsl@mbslbank.com)



Head of Human Resources, Merchant Bank of Sri Lanka & Finance PLC, Level 17, Bank of Ceylon Merchant Tower, No. 28, St. Michael's Road, Colombo 03.

(Applicants are advised to indicate the position applied for on the top left hand corner of the envelope)

For More Information : [www.mbslbank.com](http://www.mbslbank.com)