

SriLankan | Full time

HR Labour Relations Executive

Katunayake, Sri Lanka | Posted on 07/04/2025

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Job Description

Purpose:

To provide expertise on labour related matters and secure legal interests in matters relating to employee contracts, labour related disputes, Disciplinary matters and regulatory compliance matters under the HR scope.

Key responsibilities will include:

- Represent the company at forums such as the Labour Department, Human Rights Commission and Mediation Boards with regard to employee related matters to protect the company's interests.
- Provide legal expertise, support, and advice on matters related to, labour relations practices.
- Contribute towards reviewing HR policies and procedures & support relevant managers in the implementation of same for achieving departmental initiatives & priorities.
- Research, study, and keep abreast with the latest regulatory developments pertaining to labour regulations by the Government of Sri Lanka and advice relevant managers to ensure compliance. Offer expertise to the internal departments on employee related matters having legal implications to minimize and manage the risks and to enable proper action to be taken in the best interests of the Company.

Requirements

- Bachelors Degree in Law from a recognized University and/or Attorney at Law of the Supreme Court of Sri Lanka with 2 years of relevant work experience.

Age to be not more than 35 years as at 17th April 2025 which is the closing date.

Be a SriLankan Citizen.

Influencing will be a reflection of unsuitability.

Employment will be offered on fixed term contract.

We are an equal opportunity Organization.

Please note that we will correspond with you within a month of the closing date of the advertisement in the event your application is shortlisted for consideration.

Job Information

Department Name
Human Resources

Date Opened
07/04/2025

Application Closing Date
17/04/2025

Job Type
Full time

Industry
Human Resources

City
Katunayake

Province
Western

Country
Sri Lanka

Postal Code
11450