

Apply Today!

Collection Officer - Junior Executive

“SDB Bank, a licensed specialized bank regulated by the Central Bank of Sri Lanka with a network of 94 branches across the island. We've transformed into a progressive and innovative institution, ranked among the top banks in Sri Lanka. At SDB Bank, we are committed to making a tangible impact at all levels, driving socio-economic progress by fostering strong community connections. Become part of our journey and contribute to shaping a brighter future for Sri Lanka.”

Position Overview :

This position is responsible for managing the daily collection of payments and maintaining a healthy loan portfolio. This involves closely monitoring the collection of all customer transactions, ensuring adherence to established procedures, and demonstrating excellent customer service skills. This role requires a proactive approach in handling due payments while maintaining a positive relationship with customers.

Candidate Profile :

- A Degree or Equivalent professional qualification from a recognized University/ Professional body.
- Or
- Qualified in G.C.E. (A/L) with minimum 3 simple passes for main subjects and credit passes for English & Mathematics in G.C.E. (O/L) with a minimum of 2 years' experience in the Banking or Finance Sector.
- Age should be below 28 years.
- Excellent communication skills.
- Strong analytical skills and Leadership skills.
- IT literacy.
- Good knowledge of Banking products, compliance & regulations.
- Ability to refer to policy and procedure when applying information and making decisions.
- Experience in developing collection/recovery operational & portfolio reports.

An attractive remuneration package commensurate with experience and fringe benefits on par with the industry standards is available for the right person. Interested candidates are invited to submit their curriculum vitae within **14 days** of this advertisement to careers@sdb.lk mentioning the position in the subject line of the email. Kindly note that only shortlisted candidates will be contacted.