



CLIMATE SMART IRRIGATED AGRICULTURE PROJECT (CSIAP)

MINISTRY OF AGRICULTURE, LIVESTOCK, LANDS AND IRRIGATION

Recruitment of Project Staff

The Climate Smart Irrigated Agriculture Project (CSIAP) implemented by the Ministry of Agriculture, Livestock, Lands and Irrigation and funded by the World Bank is for a period of 7 years (2019 to 2025). The objective of the Project is to improve the agriculture productivity via improving climate resilience agriculture in climatically vulnerable hotspot areas identified in six provinces namely North Western, North Central, Eastern, Northern, Uva/ Southern. The estimated cost of the project is USD 125 Mn.

Applications are invited from the citizens of Sri Lanka for the following position in the project on contract basis. The applicants should possess the following qualifications and experience given under each category.

01. Data Entry Operator – 01 Position (Project Management Unit)

Qualifications

Having passed all subjects in G. C. E. (A/L) Examination at one sitting (except the general paper) and Six (6) passes at the G. C. E. (O/L) examination with four (4) Credit passes including English, Sinhala/Tamil Language and Mathematics in one sitting.

With

NVQ Level 3 qualification in Computer application and at least 3 years of work experience in computer literacy (MS packages, internet, e-mail).

And

Practical knowledge of Photography, Videography, Photoshop and SQL knowledge in Relational database experience is an added qualification.

A brief job description for Data Entry Operator:

- To design posters, and leaflets, edit videos, make creative productions, use Photoshop/ Adobe Premier, SLR camera, Video Camera and troubleshoot Computer device.
- To maintain Relational Database (MySQL), address technical issues on MySQL database and create/update advanced SQL queries.

General Conditions:

- Age Limit – Below Sixty-four (64) years on the closing date of application.
- Employees are required to travel to project sites depending on the need.
- Working experience in the foreign funded projects in Sri Lanka is preferable.
- Proficiency in English, Computer Literacy and familiarity with government rules and regulations.
- Salary for each position will be based on the Management Services Circular No. 01/2019 dated 05th March 2019.
- Short listed applicants based on qualifications and experience will be called for the interview.

APPLICATIONS:

- All applicants are requested to forward their applications together with Curriculum Vitae with two non-related referees and copies of all certificate attached, under registered post to the address given below or e-mail to careers@csiap.lk on or before **21st April 2025**.

Project Director**Climate Smart Irrigated Agriculture Project (CSIAP)****61/1, M.D.H. Jayawardhana Mawatha,****Madinnagoda,****Rajagiriya**

- Applicants currently in government/ semi government services should forward their applications through their respective Heads of Departments.
- Applied position should be clearly stated on the top left – hand corner of the envelope containing the application or subject line of e-mail.
- The decision of the Secretary, Ministry of Agriculture, Livestock, Lands and Irrigation is final and conclusive on the above recruitments.

For more information, please visit www.csiap.lk (<https://csiap.lk/vacancies>)**Secretary****Ministry of Agriculture, Livestock, Lands and Irrigation**