



Legal Officer

Legal Business Operations

DO YOU EMBRACE
PERSEVERANCE, DISPLAY
RESILIENCE, AND BELIEVE THAT
COLLECTIVELY

we can foster growth and progress together?



You should ideally

- ⌚ be an Attorney-at-Law of the Supreme Court of Sri Lanka and a Notary Public with Notarial License to practice in the District of Colombo in English Language
- ⌚ possess a minimum of 5 years experience in Court Work and Notarial Practice out of which at least 2 years work experience in a Licensed Commercial Bank/ Financial Institution
- ⌚ possess excellent communication skills in English and Sinhala Languages
- ⌚ possess the capacity to handle volumes and work under pressure
- ⌚ have effective negotiation and interpersonal skills with a professional outlook

You will be responsible for

- ⌚ attend to all matters related to examination of / verification of title to properties
- ⌚ preparation and execution of Mortgage Bonds and other related deeds pertaining to Lending
- ⌚ draft other required security documentation in relation to the Bank's lending
- ⌚ providing Legal Advisory Services to the internal and external customers
- ⌚ strict adherence to internal rules and regulations and regulatory compliance
- ⌚ provide a friendly & cordial service whilst maintaining service quality

We are an equal opportunity employer, committed to promoting an inclusive and diverse environment. Recruitment to the Bank is based solely on merit and competency. Any form of canvassing is discouraged.

Correspondence will only be with the short-listed candidates.

Please apply via e-mail by sending an updated CV or a DFCC Bank application form which could be downloaded from our website to recruit@dfccbank.com with the post applied for in the subject By April 17, 2025.

*Chief Human Resource Officer DFCC Bank PLC,
73/5, Galle Road, Colombo 03*