



## Come join our team as a Storekeeper

John Keells CG Auto Private Ltd (JKCG) is a John Keells Group company, Sri Lanka's largest conglomerate listed on the Colombo Stock Exchange. With an operating history of over 150 years, the John Keells Group is present in 7 industry sectors, namely Leisure, Property, Transportation, Consumer Food, Retail, Financial Services and IT & Plantations. John Keells CG Auto is the official distributor of BYD passenger vehicles, parts and services in Sri Lanka.

BYD, a global powerhouse, secured the position as the Global number one New Energy Vehicles (NEV) sales in 2022 and 2023 is committed towards sustainable transportation solutions.

### What you need to do

- Manage the storage facility for the BYD Service Center to ensure organized and efficient operations.
- Oversee the incoming spares, equipment, and tools by verifying the brand, quality, model, and quantity against actual orders, and update the system accordingly.
- Supervise the Electronic Parts Catalog (EPC) and maintain an up-to-date inventory of both regular and special-order parts, based on the workshop's requirements.
- Ensure timely updates of stock records, prepare issue vouchers, and submit them promptly to the finance department when items are issued.

### What you need

- Minimum 1 to 2 years of experience in a similar capacity in the automotive industry.
- Knowledge in inventory management systems and warehousing.
- Ability to work well with management and staff at all levels.
- Proficiency in MS Office and inventory management software.

If interested, please send your CV to [careers.jkcg@keells.com](mailto:careers.jkcg@keells.com) within 7 days of the advertisement.

Please mention the position as "Storekeeper (Kurunegala)" in the subject header.