



The Open University of Sri Lanka
Matara Regional Centre Vacancy
POST OF PROJECT ASSISTANT(Temporary)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications:

- BA Degree in Communication or language studies.
- Experience in teaching will be an added advantage.
- Preference will be given to those who are **fluent in Sinhala, Tamil & English.**
- Computer literacy is an added advantage.

Job Profile:

- Coordination of BA in Tamil and Tamil Language Teaching and BA in English Language Teaching and English for general academic programs.
- Support to promotional, academic program coordination student registration
- Willingness to undertake responsibilities of any other official work assign by the Assistant Director of the Centre.

Duration of the appointment

Appointments will be made initially for six months and extendable up to two years based on performance.

Remuneration:

Fixed monthly allowance of Rs. 40,000.00 (Inclusive Cost of living allowance) and entitled to EPF and ETF.

How to Apply

Suitably qualified candidates should send their duly completed Curriculum Vitae via registered post to “Assistant Director, The Open University of Sri Lanka, Matara Regional Centre, Nupe, Matara” via register post to reach on or before 20th March 2025. (Please mention the top left-hand corner of the envelope “**Vacancy for Project Assistant -Language degrees**”).

N.B:

The University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview. The decision of the Open University of Sri Lanka shall be final and conclusive.

For further information call :**041-2222943 /041222314**

Registrar
The Open University of Sri Lanka
05.03.2025