



NAWALOKA HOSPITALS PLC

Join the Tomorrow's

Healthcare

Executive – Employee Wellbeing

Requirements

- Bachelor's degree in HR, Hospitality Management, Social Work, or a related field.
- Minimum **2-5 years** in staff welfare, hostel administration, or facilities management, preferably in a hospital or corporate setting.
- Oversee staff accommodation, allocate rooms, ensure cleanliness, safety, and resolve grievances related to hostel facilities.
- Address employee concerns related to hostel living conditions, ensure a comfortable and secure environment, and maintain records of hostel occupancy.
- Ensure hostels meet **health, safety, and security standards**, coordinating with maintenance teams for necessary repairs or improvements.
- Strong **organizational, problem-solving, and interpersonal skills** with the ability to handle employee concerns and ensure smooth hostel operations.

Please send us your CV mentioning the position in the subject line with two Non-related referees within 7 days of this advertisement to the below mentioned e-mail.

Email: vacancy@nawaloka.com

THE DIRECTOR / GENERAL MANAGER
NAWALOKA HOSPITALS PLC- COLOMBO 02

