



# Officer In Charge

## Pettah Branch

DO YOU EMBRACE  
PERSEVERANCE, DISPLAY  
RESILIENCE, AND BELIEVE THAT  
COLLECTIVELY

*we can foster growth and progress together?*



You should ideally

- ⌚ possess approximately 4 - 5 years of relevant experience in branch banking
- ⌚ full or part professional qualification acceptable to the bank will be a definite advantage
- ⌚ be attentive to detail and possess a fair knowledge on branch operations
- ⌚ have good interpersonal and communication skills
- ⌚ have excellent team working and problem solving skills

You will be responsible for a critical operational role within the branch, focusing on transaction authorization, clearing processes, cash management, compliance, and customer service. They are responsible for ensuring the efficient and accurate handling of financial transactions while adhering to regulatory guidelines and branch policies.

The successful candidate's grade will be decided based on their depth of knowledge, relevant skills, and prior experience.

*We are an equal opportunity employer, committed to promoting an inclusive and diverse environment. Recruitment to the Bank is based solely on merit and competency. Any form of canvassing is discouraged.*

*Correspondence will only be with the short-listed candidates.*

*Please apply via e-mail by sending an updated CV or a DFCC Bank application form which could be downloaded from our website to [recruit@dfccbank.com](mailto:recruit@dfccbank.com) with the post applied for in the subject By March 26, 2025.*

*Chief Human Resource Officer  
DFCC Bank PLC  
73/5, Galle Road, Colombo 03*