



ACBT is the pioneer in Australian higher education in Sri Lanka since 1998, and a partner college of Navitas, a global giant in education. To cater to an increasing number of prospective students, ACBT requires the services of the Cashier for our Edith Cowan University, Rajagiriya.

We're Hiring

WE WANT YOU IN OUR TEAM

CASHIER

Edith Cowan University

The selected candidate should be able to

- Maintain strong sense of ethics & enjoy working with figures.
- Maintain accurate records of transactions.
- Highly focused on providing customers with good experience.
- Collect and reconcile payments.
- Prepare and maintain summary reports on daily collections and deposit to the bank.
- Ensure Accountability and transparency.
- Maintain documentation in accordance with company policies.
- Should possess a computer-literate
- Candidates who are hiring near Rajagiriya will be an added advantage.

Educational Qualifications in Accounting

- Minimum A/L's AAT first stage

Experience

- One year experience in similar capacity
- Preferable below 35 years

SEND YOUR CV

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UNIVERSITY

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