



# JOIN OUR TEAM

Human Resource Development Center  
University of Vocational Technology



## *Management Assistant*

**GIZ VTSL Project**

On Contract Basis

### **Key Requirements:**

- Minimum 1 year working experience
- Strong Organizational Skills & Communication Skills in English
- G.C.E A/L and NVQ Level 5 or 6

*Job Placements at  
University Colleges of ;*

- Batangala
- Kuliyapitiya
- Anuradhapura
- Jaffna

Send your CV via registered post to;  
**Director-Human Resource Development Center,**  
**University of Vocational Technology,**  
**No. 100, Kandawala Road, Ratmalana**

On or before 20<sup>th</sup> December 2025