



Growth is a mindset. Ready to nurture yours?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

Tele Calling Assistant – Collection

Job Responsibilities

- Make outbound calls to customers regarding overdue payments and handle customer inquiries.
- Achieve the daily calling targets and the month end recovery targets.
- Provide accurate information about outstanding balances and payment options.
- Update and maintain customer records in the system.

The Person

- A pleasing personality below 23 years of age.
- Successful completion of G.C.E Ordinary Level and G.C.E. Advanced Level Examination.
- Excellent communication skills and negotiation skills.
- Prior experience in Tele Calling customer service preferably in a Banking or Financial institution would be an added advantage.

Only the shortlisted candidates will be contacted by Seylan HR