

NOTICE

HOMEOPATHIC MEDICAL COUNCIL

VACANCIES

Applications are invited from Sri Lankan Citizens to fill the following vacancies in the Homeopathic Medical Council.

1. POST OF MANAGEMENT ASSISTANT - (Non-Tech)

Vacant - 01

Nature of Appointment : Permanent. Entitled to Employees' Provident Fund and Employees' Trust Fund.

Salary System : Code number and monthly salary scale relevant to the service category.

MA1-1-2025-(Rs.46220-10x540-7x630-4x890-20x1190- 83390)

External Applicants

(a) Educational Qualifications : Should have passed the G.C.E (O/L) Examination in six (06) subjects in one sitting with Credit passes for four (04) subjects including

- Sinhala/Tamil
- Mathematics
- English

(b) Having passed three (03) subjects (other than the General paper) at the G.C.E (A/L) examination in one sitting.

(c) Other required qualifications specific to the position. Basic knowledge of computer word processing.

Internal Applicants

(a) Employees with the qualifications mentioned in "b" "c" and "e" below in the Primary Grade/Non-Skilled and Semi-Skilled Service Categories can apply for this

(b) Should have passed the G.C.E (O/L) Examination in six (06) subjects not more than twice with Credit passes for three (03) subjects including

- Sinhala/Tamil
- Mathematics
- English

(Completion of a course recognized by the Tertiary and Vocational Education Commission in computer word processing/typing or other equivalent level of skills will be considered as additional qualifications.)

(c) Must hold a permanent appointment in the service and be confirmed in that appointment.

(d) Must have completed 5 years of continuous satisfactory service as a subordinate of a permanent appointment prior to the due date.

Age Limit :

Should not be less than 18 years and not more than 45 years. The maximum age limit does not apply to the internal applicants.

Other Details :

Every applicant,

- Should be a citizen of Sri Lanka
- Should be of good physical and mental fitness to discharge the duties in the post well and to service in any part of the island.
- Should be of a good moral character

Application Procedure : An application form prepared by the applicant, including relevant information, should be sent by registered mail to the address below so that it reaches them before 08.01.2026.

Should be considered : Should be marked as "Application to the post of Management Assistant" on the top left corner of the envelope.

2. POST OF OFFICE ASSISTANT (PRIMARY NON TECHNICAL)

Vacant - 04

Nature of Appointment : Permanent. Entitled to Employees' Provident Fund and Employees' Trust Fund.

Salary System : Code number and monthly salary scale relevant to the service category.

PL1- 2025 (Rs.40500-10x450-10x490-7x540-15x590-62530)

Educational Qualifications :

Must have passed two (02) subjects from the General Certificate of Education Ordinary Level Examination.

Age Limit :

Should not be less than 18 years and not more than 45 years.

Other Details :

Every applicant,

- Should be a citizen of Sri Lanka
- Should be of good physical and mental fitness to discharge the duties in the post well and to service in any part of the island.
- Should be of a good moral character

Application Procedure : An application form prepared by the applicant, including relevant information, should be sent by registered mail to the address below so that it reaches them before 08.01.2026.

Should be considered : Should be marked as "Application to the post of Office Assistant" on the top left corner of the envelope.

**Registrar (Acting),
Homeopathic Medical Council,
No. 94, Shelton Jayasinghe Mawatha,
Welisara, Ragama.**