

Alumex PLC

Established in 1988, Alumex PLC is a subsidiary of Hayleys PLC and has been a leading force in Sri Lanka's Aluminium industry. Our manufacturing facilities are located at the Lindel Industrial Estate in Sapugaskanda, Makola and Minuwangoda Road Ekala. Alumex is specialized in the development and production of Aluminium extrusions, serving a diverse range of applications. Our unwavering commitment to excellence has positioned us as the market leader, distinguished by our exceptional product range. We are proud to hold licenses for manufacturing Aluminium Profiles for global brands and have earned ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 and SLSI certifications, attesting to our commitment to quality. In the dynamic landscape of Sri Lanka's construction industry, Alumex has emerged as a fast-growing corporate entity. We are now poised for further expansion, both locally and beyond. We are now inviting applications from qualified candidates to join our team. The selected candidate will be based at our **Sales & Marketing Office in Nawala**.

Marketing / Sales - Trainees

Job Summary:

The Marketing/Sales - Trainees are responsible for delivering an exceptional customer experience by guiding visitors through Lumin products, managing inquiries, coordinating with sales and technical teams, and supporting marketing activities. This role also represents the brand during exhibitions and promotional events.

The main job functions of this position will include:

- Welcome customers, understand their requirements, and provide professional product presentations.
- Recommend suitable product solutions and demonstrate features using displays and samples.
- Record customer inquiries, maintain daily logs, and generate necessary reports.
- Coordinate follow-ups with sales teams, fabricators, and dealers, and guide customers to recommended partners.
- Maintain a clean, organized showroom and ensure brochures, samples, and displays are updated.
- Support marketing activities, product launches, and in-center promotions.
- Participate in exhibitions, including booth setup, demonstrations, lead collection, and post-event follow-ups.

The suitable candidate should possess:

- Successful completion of the G.C.E. Advanced Level Examination.
- Diploma in Marketing, Engineering, Architecture, or relevant field.
- Minimum 1 year in customer service, showroom operations, or sales is an added advantage.
- Experience in aluminium systems or construction materials is an added advantage.
- Strong communication & presentation skills & Customer-friendly personality.
- Computer literacy (MS Office, CRM).
- Ability to multitask and work independently.
- Professional grooming and positive attitude.

The remuneration package for the above position is very competitive and the rewards are performance-driven. If you think you have what it takes to be successful in this challenging role, please apply within 7 days of this publication by email to **hrd@alumexgroup.com** or by post to **DGM - HR and Admin, Alumex PLC, Pattiwila Road, Sapugaskanda, Makola** indicating the position applied for on the subject line of the email or on the top left corner of the envelope. Influencing will not have any bearing on the selection process, which is merit-based. Hayleys is an Equal Opportunity Employer.

