UNIVERSITY COLLEGE OF KULIYAPITIYA
UNIVERSITY OF VOCATIONAL TECHNOLOGY SRI LANKA

APPLICATION FORM (LECTURER(PROBA.)/SENIOR LECTURER GRADE II)

POST APPLIED FOR:								**No. of Annex**
1.Name in full [Underline Surname] *[If registered as a student in this University under any other name. please indicate such name within brackets]*			**Dr/Rev/Mr/Mrs/Ms.**					
2.Postal Address *[Any change should be communicated immediately]*								
3. Contact Details: **i. Telephone** **ii. Mobile** **iii. e-mail** **iv. What's App**								
4.Date of Birth and Age*[Please Attach copy of Birth Certificate]*								
5.National Identity Card No:								
6.Civil Status								
7.Whether a Citizen of Sri Lanka*[State whether by descent or by registration: if by registration, give reference number and date of Certificate of citizenship]*								
8.Educational Qualifications								
8.1	**School Education**		**Year**		**Result**			
i.	G.C.E A/L							
ii.	G.C.E O/L							
iii.								
8.2	**University Education-Undergraduate and Postgraduate**							
	Name of the University	**Degree/Diploma**	**Course Followed**	**Result Class**	**From**	**To**	**Effective Date**	
i.								
ii.								
iii.								
iv.								

9.	**Professional Qualifications**					
i.						
ii.						
iii.						

10.Academic Distinctions, Scholarships, Medals, Prizes etc. *[Indicate the institution from Which such awards have been obtained-Please attach copies of all relevant certificates]*

	Award		**Institution**	
1.				
2.				
3.				
4.				

11.Proficiency of Languages*[Indicate the institution from which such awards have been obtained-Please attach copies of all relevant certificates]*

	Language	**Highest Examination passed**
1.	**Sinhala**	
2.	**Tamil**	
3.	**English**	
4.	**Other (Specify)**	

12.(a) Present Occupation and Salary Drawn

Institution	**Occupation**	**Salary drawn**

13.(b)Previous Employments with Dates

	Institution	**Post**	**From**	**To**	**Reasons for leaving**
1.					
2.					
3.					
4.					
5.					
6.					

14.Administrative/Financial/any other relevant Experience ,if any

15.Particularsof Bond Obligations to Higher Education all Institutions/Institutes if any:

	Institution	Obligatory service period	Bond amount due
1.			
2.			
3.			
4.			

16.Commendations/Punishments during your career **Yes** ☐ **No** ☐

If yes please provide details

17.Research work experience/ Publications/Patents and Awards

18.Extra-CurricularActivities

19.Any other relevant particulars *[Not included above]*

20. Have you ever been convicted by a court of law? Yes ☐ **No** ☐

If yes please provide details

21. Have you worked at University of Vocational Technology /any of the University Colleges before? Yes ☐ No ☐

	Post	From	To	Reasons for leaving
01				
02				
03				

Any of your family member, friends or any other relative is currently working at University of Vocational Technology/ any of the University Colleges? Yes ☐ No ☐

	Name	Designation	Relationship
01			
02			
03			

22.Names of two Non related referees

	Name	Address
1.		
2.		

I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware that any of these particulars are found to be false or inaccurate I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

……. **……..**

Date **Signature of the applicant**

Checklist. *[Please attach only the relevant documents to the post you applied]*

01.	Duly Filled Application Form		(Make tick)
02.	Copy of the Birth Certificate	Annex No	
03.	Copy of the National Identity Card	Annex No	
04.	Copy of the Result Sheet of G.C.E.O/L	Annex No	
05.	Copy of the Result Sheet of G.C.E.A/L	Annex No	
06.	Copy of the Degree Certificate	Annex No	
07.	Copy of the Academic Transcript	Annex No	
08.	Copies of the Certificates of Post Graduate courses	Annex No	
09.	Copies of the Certificate of the Professional Qualifications	Annex No	
10.	Copies of the Service Letters	Annex No	
11.	Total Number of Attachments		

(If there are more than1 documents to be attached to any category please annex as follows,
Eg: Three (03) Service Letters,
10i, 10ii, 10iii)

[TO BE COMPLETED BY THE HEAD OF THE INSTITUTE WHERE APPLICABLE]

Director/ CEO
University College of Kuliyaitiya

The application of Dr/Rev/Mrs/Mr/Ms… .....is by forwarded for consideration of the post of .....Please note that if selected, action will be taken to release him/her from the service of……

……
Date

……...……
Signature of Head of the Institution
With the Official Stamp

UNIVERSITY COLLEGE OF KULIYAPITIYA
UNIVERSITY OF VOCATIONAL TECHNOLOGY

APPLICATION FORM FOR DEMONSTRATOR

POST APPLIED FOR:							**No. of Annex**
1.Name in full [Underline Surname] *[If registered as a student in this University under any other name. please indicate such name within brackets]*			**Dr/Rev/Mr/Mrs/Ms.**				
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Date **Signature of the applicant**

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06.	Copy of the Degree Certificate	Annex No	☐
07.	Copy of the Academic Transcript	Annex No	☐
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09.	Copies of the Certificate of the Professional Qualifications	Annex No	☐
10.	Copies of the Service Letters	Annex No	☐
11.	Total Number of Attachments	☐	

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Date

……...……
Signature of Head of the Institution
With the Official Stamp

UNIVERSITY COLLEGE OF KULIYAPITIYA

කුලියාපිටිය විශ්වවිද්‍යාල විද්‍යායතනය

විද්‍යාගාර සහයක සඳහා වන ආදර්ශ අයදුම්පත්‍රය

තනතුර:						
01	සම්පූර්ණ නම:					
02	මුලකුරු සමග නම:					
03	ලිපිනය:					
04	දුරකථන:			ජංගම දුරකථන:		
05	ෆැක්ස්:			ඊ මේල් ලිපිනය:		
05	ජාතික හැඳුනුම්පත් අංකය:					
06	උපන් දිනය: වසර:			මාසය:		දිනය:
07	අයදුම් පත්‍ර භාරගන්නා අවසන් දිනට වයස: වසර:			මාසය:		දිනය:
08	විවාහක/අවිවාහක බව:					
09	පුරවැසිභාවය:					
10	අධ්‍යාපන සුදුසුකම්:					
	i. අ.පො.ස. (සා.පෙ.)					
	පාසලේ නම	වසර	විෂයයන්	සාමාර්ථය	විෂයයන්	සාමාර්ථය
	ii. අ.පො.ස (උ.පෙ)					
	පාසලේ නම	පාසලේ නම	විෂයයන්	සාමාර්ථය	විෂයයන්	සාමාර්ථය

11	වෘත්තීය සුදුසුකම්:		
	ආයතනය	විස්තරය	වසර

12	වෙනත් සහතික පත්‍ර			
	සහතිකය	අංශය	ආයතනය	වසර

13	වෘත්තීය පලපුරුද්ද				
	තනතුර	ආයතනය	කාර්යයන්	කාලය	
				සිට	දක්වා

14	භාෂා නිපුණතාව (නියමිත කොටුවෙහි √ ලකුණ යොදන්න)								
		ලිඛිත				කථන			
	භාෂාව	ඉතා හොඳයි	හොඳයි	සාමාන්‍ය	දුර්වල	ඉතා හොඳයි	හොඳයි	සාමාන්‍ය	දුර්වල
	සිංහල								

	දෙමළ								
	ඉංග්‍රීසි								
	වෙනත්								
15	වෙනත් විශේෂ දක්ෂතා:								
16	රැකියාවට තෝරාගතහොත් රැකියාවට වාර්තා කළහැකි දිනය:								
17	අයදුම්කරු පිලිබඳව විස්තර සැපයිය හැකි දෙදෙනෙකුගේ විස්තර: (ලිපිනය හා දුරකථන අංක සමග)								
	1. ලිපිනය දුර: අංක: ඊ මේල්: ෆැක්ස්								
	2. ලිපිනය දුර: අංක: ඊ මේල්: ෆැක්ස්								
18	**අයදුම්කරුගේ සහතිකය :** (අ) මෙම ඉල්ලුම් පත්‍රයේ මා විසින් සපයා ඇති තොරතුරු මා දන්නා තරමින් සත්‍ය හා නිවැරදි බව ගෞරවයෙන් ප්‍රකාශ කර සිටිමි. මෙහි යම් කොටස් සම්පූර්ණ නොකිරීමෙන් සහ/හෝ වැරදි ලෙස සම්පූර්ණ කිරීමෙන් සිදුවිය හැකි අලාභය විඳ දරා ගැනීමට එකඟ වෙමි. තව ද මෙහි සියලුම කොටස් මා දන්නා තරමින් නිවැරදිව සම්පූර්ණ කර ඇති බව ද ප්‍රකාශ කරමි. දිනය : .... අයදුම්කරුගේ අත්සන								

19	**අයදුම්කරු මධ්‍යම රජයේ හෝ පළාත් රාජ්‍ය සේවයේ සේවකයකු නම් දෙපාර්තමේන්තු /අමාත්‍යාංශ ප්‍රධානියාගේ සහතිකය :** මෙම ඉල්ලුම්කරු වන..... මහතා / මහත්මිය / මෙනවිය දැනට මෙම අමාත්‍යාංශයේ / දෙපාර්තමේන්තුවේ ..... වශයෙන් ස්ථිර/තාවකාලික/අනියම් සේවකයකු/සේවිකාවක ලෙස සේවය කරන බවත්, ඔහු/ඇය මෙම තනතුර සඳහා තෝරාගනු ලැබුවහොත් සේවයෙන් නිදහස් කළ හැකි/නොහැකි බවත් දන්වමි. ..... ආයතන ප්‍රධානියාගේ අත්සන. (නිල මුද්‍රාව) නම : ..... තනතුර : ..... ලිපිනය: ..... දිනය : .....

UNIVERSITY COLLEGE OF KULIYAPITIYA
UNIVERSITY OF VOCATIONAL TECHNOLOGY SRI LANKA

APPLICATION FORM FOR ASSISSTANT LIBRARIAN

POST APPLIED FOR:								**No. of Annex**
1.Name in full [Underline Surname] *[If registered as a student in this University under any other name. please indicate such name within brackets]*			**Dr/Rev/Mr/Mrs/Ms.**					
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3.					
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5.					
6.					

14.Administrative/Financial/any other relevant Experience ,if any

15.Particularsof Bond Obligations to Higher Education all Institutions/Institutes if any:			
	Institution	**Obligatory service period**	**Bond amount due**
1.			
2.			
3.			
4.			

16.Commendations/Punishments during your career **Yes** ☐ **No** ☐

If yes please provide details

17.Research work experience/ Publications/Patents and Awards

18.Extra-CurricularActivities

19.Any other relevant particulars *[Not included above]*

20. Have you ever been convicted by a court of law? Yes ☐ **No** ☐

If yes please provide details

21. Have you worked at University of Vocational Technology /any of the University Colleges before? Yes ☐ No ☐

	Post	From	To	Reasons for leaving
01				
02				
03				

Any of your family member, friends or any other relative is currently working at University of Vocational Technology/ any of the University Colleges? Yes ☐ No ☐

	Name	Designation	Relationship
01			
02			
03			

22.Names of two Non related referees

	Name	Address
1.		
2.		

I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware that any of these particulars are found to be false or inaccurate I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

……. **……..**

Date **Signature of the applicant**

Checklist. *[Please attach only the relevant documents to the post you applied]*

01.	Duly Filled Application Form		☐ (Make tick)
02.	Copy of the Birth Certificate	Annex No	☐
03.	Copy of the National Identity Card	Annex No	☐
04.	Copy of the Result Sheet of G.C.E.O/L	Annex No	☐
05.	Copy of the Result Sheet of G.C.E.A/L	Annex No	☐
06.	Copy of the Degree Certificate	Annex No	☐
07.	Copy of the Academic Transcript	Annex No	☐
08.	Copies of the Certificates of Post Graduate courses	Annex No	☐
09.	Copies of the Certificate of the Professional Qualifications	Annex No	☐
10.	Copies of the Service Letters	Annex No	☐
11.	Total Number of Attachments	☐	

(If there are more than1 documents to be attached to any category please annex as follows,
Eg: Three (03) Service Letters,
10i, 10ii, 10iii)

[TO BE COMPLETED BY THE HEAD OF THE INSTITUTE WHERE APPLICABLE]

Director/ CEO
University College of Kuliyaitiya

The application of Dr/Rev/Mrs/Mr/Ms…..... is by forwarded for consideration of the post of .....Please note that if selected, action will be taken to release him/her from the service of……

……
Date

……...……
Signature of Head of the Institution
With the Official Stamp

UNIVERSITY COLLEGE OF KULIYAPITIYA
UNIVERSITY OF VOCATIONAL TECHNOLOGY

APPLICATION FORM FOR MANAGEMENT ASSISTANT

POST:	
NAME OF THE UNIVERSITY COLLEGE:	
01	Full Name:
02	Name with Initials:
03	Permanent Address:
04	Tel: Mobile:
	Fax: E-mail:
05	National Identity Card No:
06	Date of Birth: Year: Month: Day:
07	Age as at Closing Date of Application: Years: Months: Days:
08	Marital Status:
09	Citizenship:
10	Details of Secondary Education:

(i) G.C.E (O/L)

Name of School/ College	Year	Subjects	Results	Subjects	Results

(ii) G.C.E. (A/L)

Name of School/ College	Year	Subjects	Results	Subjects	Results

11 Higher Educational Qualifications [First Degree and Postgraduate Degree (s)]

University / Institution	Degree	Class	Special/ Hons or General Degree	Core Subject/ Subjects	From-To	Effective Date of Degree

12 Professional Training

Institution	Training Program	Training Outcome	Period

13 Professional Qualifications / Chartered / Licentiate/ Corporate Membership etc.

Institution	Filed/ Specialization	Name of the Institution/ University	Year of Awarded

14 Certificates (if any)

Course/Certificate	Field	Name of the Institution/ University	Year

15	Any other academic distinctions scholarships, medals, prizes: (indicate the Institution from which such awards have been obtained)	…… …… ……

16 Publications:
(Attach the list of research publications)

Subject Relevancy:
(Please Mark '✓' in the relevant cage) Yes ☐ No ☐

Creativity (patents)

17 Current Employment:

Post	Designation	Employer	Brief Description of Duties	From (dd/mm/yyyy)

18 Previous Working Experience in Teaching/ Research/ Professional Work (in reverse order)

Post	Designation	Institution	Brief Description of Duties	Period	
				From (dd/mm /yyyy)	To (dd/mm /yyyy)

19 Proficiency in Languages (Please Mark '✓' in the relevant cage)

	Written				**Spoken**			
Language	**Very Good**	**Good**	**Satisfactory**	**Week**	**Very Good**	**Good**	**Satisfactory**	**Week**
Sinhala								
Tamil								
English								
Other								

20	Skills in Computing & Information Technology			
	Qualification	Institution	year	Skills acquired

21	Leadership/ Management experience:	
22	Extra-Curricular Activities/ Community Services:	
23	Special Skills:	
24	Sports/ Awards/ Accolades:	

25 Are you under any obligatory National Service (If yes, specify):

……

26 Minimum Notice Period:

……

27 Names of two persons (with addresses and contact numbers) to whom reference can be made:

Name Position and Address

1. …… ……
……
……

Tel. No: …… Fax: ……
E-mail: ……

2. …… ……
……
……

Tel. No: …… Fax: ……
E-mail: ……

28 I hereby declare that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars herein are found to be false or incorrect, I am liable to disqualification if the inaccuracy is discovered before the selection and dismissal without any compensation if the inaccuracy is discovered after the appointment.

…… ……

Signature of the Applicant Date

29	For Public / Corporate Sector Candidates
	Application for the post of……submitted by …… … ..... is forwarded herewith. If he/she is selected for the said post, he/ she can/ cannot be released. Date: …… Signature of the Head of Institution *(Please place the official seal of the Head of Institution)*
	Notes;
(i)	If the space above are not sufficient, please use extra sheets, when & where necessary.
(ii)	Indicate the list of documents attached with the application form.
	(a) ……..
	(b) ……..
	(c) ……..
(iii)	Please mark with "---" in the relevant cage, if you have nothing to mention/ report.

UNIVERSITY COLLEGE OF KULIYAPITIYA

කුලියාපිටිය විශ්වවිද්‍යාල විද්‍යායතනය

කාර්යාල කාර්ය සහයක සඳහා වන ආදර්ශ අයදුම්පත්‍රය

තනතුර:						
01	සම්පූර්ණ නම:					
02	මුලකුරු සමග නම:					
03	ලිපිනය:					
04	දුරකථන:			ජංගම දුරකථන:		
05	ෆැක්ස්:			ඊ මේල් ලිපිනය:		
05	ජාතික හැඳුනුම්පත් අංකය:					
06	උපන් දිනය: වසර:			මාසය:		දිනය:
07	අයදුම් පත්‍ර භාරගන්නා අවසන් දිනට වයස: වසර:			මාසය:		දිනය:
08	විවාහක/අවිවාහක බව:					
09	පුරවැසිභාවය:					
10	අධ්‍යාපන සුදුසුකම්:					
	i. අ.පොස. (සා.පෙ.)					
	පාසලේ නම	වසර	විෂයයන්	සාමාර්ථය	විෂයයන්	සාමාර්ථය
	ii. අ.පොස (උ.පෙ)					
	පාසලේ නම	පාසලේ නම	විෂයයන්	සාමාර්ථය	විෂයයන්	සාමාර්ථය

11	වෘත්තීය සුදුසුකම්:		
	ආයතනය	විස්තරය	වසර

12	වෙනත් සහතික පත්‍ර			
	සහතිකය	අංශය	ආයතනය	වසර

13	වෘත්තීය පලපුරුද්ද				
	තනතුර	ආයතනය	කාර්යයන්	කාලය	
				සිට	දක්වා

14	භාෂා නිපුණතාව (නියමිත කොටුවෙහි √ ලකුණ යොදන්න)								
		ලිඛිත				කථන			
	භාෂාව	ඉතා හොඳයි	හොඳයි	සාමාන්‍ය	දුර්වල	ඉතා හොඳයි	හොඳයි	සාමාන්‍ය	දුර්වල
	සිංහල								

	දෙමළ								
	ඉංග්‍රීසි								
	වෙනත්								
15	වෙනත් විශේෂ දක්ෂතා:								
16	රැකියාවට තෝරාගතහොත් රැකියාවට වාර්තා කළහැකි දිනය:								
17	අයදුම්කරු පිලිබඳව විස්තර සැපයිය හැකි දෙදෙනෙකුගේ විස්තර: (ලිපිනය හා දුරකථන අංක සමග)								
	1. ලිපිනය දුර: අංක: ඊ මේල්: ෆැක්ස්								
	2. ලිපිනය දුර: අංක: ඊ මේල්: ෆැක්ස්								
18	**අයදුම්කරුගේ සහතිකය :** (අ) මෙම ඉල්ලුම් පත්‍රයේ මා විසින් සපයා ඇති තොරතුරු මා දන්නා තරමින් සත්‍ය හා නිවැරදි බව ගෞරවයෙන් ප්‍රකාශ කර සිටිමි. මෙහි යම් කොටස් සම්පූර්ණ නොකිරීමෙන් සහ/හෝ වැරදි ලෙස සම්පූර්ණ කිරීමෙන් සිදුවිය හැකි අලාභය විඳ දරා ගැනීමට එකඟ වෙමි. තව ද මෙහි සියලුම කොටස් මා දන්නා තරමින් නිවැරදිව සම්පූර්ණ කර ඇති බව ද ප්‍රකාශ කරමි. දිනය : .... අයදුම්කරුගේ අත්සන								

19	**අයදුම්කරු මධ්‍යම රජයේ හෝ පළාත් රාජ්‍ය සේවයේ සේවකයකු නම් දෙපාර්තමේන්තු /අමාත්‍යාංශ ප්‍රධානියාගේ සහතිකය :** මෙම ඉල්ලුම්කරු වන..... මහතා / මහත්මිය / මෙනවිය දැනට මෙම අමාත්‍යාංශයේ / දෙපාර්තමේන්තුවේ ..... වශයෙන් ස්ථිර/තාවකාලික/අනියම් සේවකයකු/සේවිකාවක ලෙස සේවය කරන බවත්, ඔහු/ඇය මෙම තනතුර සඳහා තෝරාගනු ලැබුවහොත් සේවයෙන් නිදහස් කළ හැකි/නොහැකි බවත් දන්වමි. ..... ආයතන ප්‍රධානියාගේ අත්සන. (නිල මුද්‍රාව) නම : ..... තනතුර : ..... ලිපිනය: ..... දිනය : .....