

Drive Your Career Forward

Accelerate with Us in the Automotive Industry!

United Motors Lanka PLC has been moving people in comfort for over 80 years. As a trusted leader in the automotive industry, we continue to drive new standards of service, innovation, and engineering excellence. With our commitment to growth and customer satisfaction, we are expanding our operations island-wide. To support this expansion, we are seeking passionate, smart, and disciplined individuals who are ready to take on new challenges and grow with us. Join our team today by applying for the following vacancy.

HR EXECUTIVE

KEY RESPONSIBILITIES:

- Manage the full recruitment cycle from start to finish and assist in end to end recruitment process in Tamil
- Assist in all documentation process in Tamil when required
- Translating and demonstrating all trainings in Tamil
- Maintain a strong employer brand & positive candidate experience
- Conduct preliminary investigations, follow up & documentation in Tamil

QUALIFICATIONS:

- Degree or Diploma in Human Resource Management or a related field
- Proven experience as a talent acquisition specialist or similar role for 3 years
- Strong interpersonal, organizational, and coordination skills
- Excellent communication in Tamil & Sinhala
- Proficiency in MS Office
- Age below 30 years

Canvassing in any form will be a disqualification. If you are confident that you satisfy the above requirements, please email or post your résumé with the contact details of two non-related referees to reach us within 07 days of this advertisement. Addressed to General Manager (Human Resources & Administration)

Email – workshop@unitedmotors.lk

An attractive remuneration package in par with industry standards with excellent career development opportunities awaits the right candidate



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