



Explore the World of **LOLC** with a Global Mindset

Officer Front Office

Customer Relationship Management – LOLC Holdings PLC

This is an excellent opportunity for a young and dynamic individual to assume a role in the Customer Relationship Management Department, who has potential to work in a dynamic environment.

The Profile

- Welcome visitors/customers and direct them appropriately.
- Handle incoming calls in Tamil & English
- A positive and engaging personality to build and nurture strong client relationships.
- Educating customers on product details while identifying and developing potential leads
- Collaborate with the team to maintain high customer service standards and achieve company goals.
- Managing customer accounts by updating information, tracking status, and addressing inquiries to ensure a seamless customer experience.

Qualifications and Personal Skills

- At least 1 year of experience in tele-sales is preferred.
- Fluency in Tamil & English (spoken).
- Computer literacy (MS Office)
- Basic IT skills are essential.
- Strong interpersonal and negotiation skills.
- Willingness to work on a shift basis.

Are you ready to accept our challenge?

An attractive remuneration package along with fringe benefits and career development prospects await the chosen candidate.

If you feel this is the opportunity to realize your dream career, please forward your Curriculum Vitae including two non-related referees along with a comprehensive covering letter to AzamA@lolc.com within 07 days of this advertisement.

