



## Come join our team as a Store Assistant (Contract Basis)

John Keells CG Auto Private Ltd (JKCG) is a John Keells Group company, Sri Lanka's largest conglomerate listed on the Colombo Stock Exchange. With an operating history of over 150 years, the John Keells Group is present in 7 industry sectors, namely Leisure, Property, Transportation, Consumer Food, Retail, Financial Services and IT & Plantations. John Keells CG Auto is the official distributor of BYD passenger vehicles, parts and services in Sri Lanka.

BYD, a global powerhouse, secured the position as the Global number one New Energy Vehicles (NEV) sales in 2022 and 2023 is committed towards sustainable transportation solutions.

### What you need to do

- Receive, label, and store incoming spare parts accurately in designated locations.
- Assist in periodic stock counts and reconcile variances.
- Accurately pick and issue parts based on workshop or dealer requests.
- Prepare items for dispatch, ensuring correct documentation and packaging.
- Coordinate with service advisors, technicians, and parts supervisors to fulfill parts requirements efficiently.
- Follow company procedures for handling, storing, and issuing spare parts.
- Adhere to safety and security protocols within the warehouse/store area.

### What you need

- Minimum GCE O/L qualification (Ordinary Level).
- NVQ Level 3 or 4 certification in Storekeeping, Logistics, Supply Chain, or Warehouse Operations is an added advantage.
- Basic knowledge of inventory systems or ERP software (e.g., SAP, Oracle) is a plus.
- 1–2 years of experience in storekeeping, warehouse operations, or a similar role.
- Experience in stock handling, inventory control, or logistics is beneficial.

If interested, please send your CV to [careers.jkcg@keells.com](mailto:careers.jkcg@keells.com) within 7 days of the advertisement.

Please mention the position as "Store Assistant (Thudella)" in the subject header.