## INTERN – HUMAN RESOURCES

## Toyota Lanka (Pvt) Ltd.



🖆 Internship 🚷 Wattala, Sri Lanka

## Main Duties & Responsibilities

- An undergraduate or pursuing a professional qualification/diploma in HR.
- Being a student from CIPM would be an added advantage.
- Age below 25 years.
- Preference would be given to candidates living near / within a 15 km radius to Toyota Lanka-Wattala.
- Enthusiastic and outgoing personality.
- Strong written and verbal communication skills, with the ability to communicate professionally with employees of the organization.
- Proficiency in Microsoft Office applications.
- The ability to work as part of a team.