

(For Government/ Semi Government Officers/ Outsiders)

Closing Date - 17.10.2025



Ministry of Transport, Highways, Ports and Civil Aviation

Applications are invited among the all Citizens of Sri Lanka including Government, Semi-Government officers for below positions of “ADB Funded Second Integrated Road Investment Program (iRoad 2 Program)”. The Project Management Unit established based in Battaramulla area and Other Project Implementation Units are established in Western, Northern, Eastern, and Uva Provinces for the purpose of implementation of road construction and development activities under the Ministry of Transport, Highways, Ports and Civil Aviation. These appointments will be subjected to the provisions of Management Service Circular No.01/2019 issued by the Ministry of Finance on 05.03.2019.

Name of the Project - Second Integrated Road Investment Program (iRoad 2 Program)
(US \$ 100- 250 million category)

No.	Designation Name	PS/ Salary Category according to the MSD Circular No.01/2019	Number of Vacancies
01	Procurement Consultant (PMU)	PS - 03	01
02	Contract Specialist (PMU)	PS - 03	01
03	Project Engineer (PMU)	PS - 04	05
04	Quantity Surveyor (PMU)	PS - 04	01
05	IT Officer (PMU)	PS - 06	01
06	Project Secretary (PMU)	PS - 06	01
07	Administrative Officer (PMU)	PS - 06	01
08	Accounts Officer (PMU)	PS - 06	03
09	Management Assistant (PMU)	Supporting Staff (as per Section 3.2.3)	08
10	Management Assistant (PIU- Western)		02
11	Management Assistant (PIU- Eastern)		02
12	Management Assistant (PIU- Northern)		02
13	Management Assistant (PIU- Uva)		02

14	Driver (PMU)		02
15	Driver (PIU- Western)		02
16	Driver (PIU- Eastern)		02
17	Driver (PIU- Northern)		02
18	Driver (PIU- Uva)		02
19	Office Aide (PMU)		03
20	Office Aide (PIU- Western)		01
21	Office Aide (PIU- Eastern)		01
22	Office Aide (PIU- Northern)		01
23	Office Aide (PIU- Uva)		01

- **Qualifications required for the posts of Procurement Consultant, Contract Specialist (PS 03 Category)**

According to the above-mentioned MSD Circular 1/2019 PS-03 category (Above US \$ 100-250 million category) basic qualification are given below

Minimum Qualifications & Experience [(1) or (2) or (3) below]

1.

- A successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grants Commission
- or
- A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field.
- or
- An Associated membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field.

with

- At least 12 years post qualifying experience at Managerial Level

2.

- A successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grants Commission
- or
- A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field.
- or
- An Associate membership or a similar professional qualification obtained in from a recognized professional institution in the relevant field.

and

- A Postgraduate Degree in the relevant field or Corporate /Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field.

with

- At least 09 years post qualifying experience at Managerial Level

3.

- Class I officer of a Government All Island Services or a similar status in the relevant field

with

- At least 04 years of experience in Class I post

- **Qualifications required for the posts of Project Engineer, Quantity Surveyer (PS 4 Category)**

According to the above mentioned MSD Circular 1/2019, Annexure 01, PS 4 category (US \$ 100 - 250 million category) basic qualificaions are given below

Minimum Qualifications & Experience [(1) or (2) below]

1. A successfully completed Bachelor's Degree in the relevant field, which is recognized by the University Grants Commission

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field.

Or

- An Associate membership/ A Similar Professional Qualification obtained from a recognized professional institution in the relevant field

With

- At least 08 years post qualifying experience in the relevant field

2. An officer of the Government All Island Services Class III/II or above or similar status in the relevant field.

With

- At least 08 years' Experience in a Post of Class III/II

- **Qualifications required for the posts of IT Officer, Accounts Officer, Administrative Officer (PS 6 Category)**

According to the above mentioned MSD Circular 1/2019, Annexure 01, PS 6 category (US \$ 100 - 250 million category) basic qualifications are given below

Minimum Qualifications & Experience [(1) or (2) or (3) below]

1. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission

or

- A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field.

or

- An Associated membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field.

or

- Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.

and

- At least 03 years of experience in the required area of specialization

2.

- Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6 issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.

and

- At least 08 years of experience in the required area of specialization

3.

- Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.

and

- At least 13 years of experience in the required area of specialization

- **Qualifications required for the posts of Project Secretary (PS 6 Category A)**

According to the above mentioned MSD Circular 1/2019, Annexure 01, PS 6 category A (US \$ 100 - 250 million category) basic qualifications are given below

Minimum Qualifications & Experience [(1) or (2) or (3) below]

1. Having Passed the G.C.E. (O/L) examination in six (6) subjects with three (3) credit passes including English and Sinhala/ Tamil language.

With

- A Secretarial course from a recognized institution or pursuing examinations leading to chartered Secretary.

With

- Minimum 05 years of Experience in relevant field.

2.

A Chartered Secretary with at least 04 years of experience in relevant field.

- **Qualifications required for the post of Management Assistant (Supporting Staff)**

According to the above mentioned MSD Circular 1/2019, Management Assistant MN 2 - 2016 (Supporting Staff) (US \$ 100 - 250 million category) basic qualifications are given below

- Having passed the G.C.E. (O/L) examination in six (6) subjects with four (4) credit passes including Sinhala / English / Tamil language and Mathematics in one sitting.

And

- Having passed the G.C.E. (A/L) examination Commerce Stream in all subjects in one sitting.

With

- 02 Years of Experience in Relevant field (Same Position)

Qualifications required for the post of Driver (Supporting Staff)

According to the above mentioned MSD Circular 1/2019, Driver PL 3 – 2016 (Supporting Staff) (US \$ 100 - 250 million category) basic qualifications are given below

- Having passed the G.C.E. (O/L) examination in six (6) subjects with two (2) credit passes including Language and One other subject not more than in two sitting

With

- Driving license – Categories of vehicles C and C1

Or

- Category B in new driving license

With

- 3 years of experience

- **Qualifications required for the post of Office Aide (Supporting Staff)**

According to the above mentioned MSD Circular 1/2019, Office Aide PL 1 - 2016 (Supporting Staff) (US \$ 100 - 250 million category) basic qualificaions are given below

- Having passed the G.C.E. (O/L) examination in six (6) subjects with two (2) credit passes not more than in two sittings

General Conditions :

- Recruitment, salary, benefits and other service conditions will be as per the provisions stipulated in Management Services Circular No. 1/2019 issued by the Ministry of Finance on 05.03.2019.
- Selections will be based on a structured interview and other circular conditions.
- All applications must be filled according to the format given in this circular and send all the copies of relevant documents.
- If applying for more than one post, separate applications should be submitted for each post.

01. Age Limit:

- Below 60 years for Government, Semi- Government Officers
- Below 64 Years for Others

02. Salary:

Salary and allowances will be paid based on the Management Service Circular no. 01/2019 issued by the Ministry of Finance, Planning, And Economic Development.

03. Terms of Employment:

- The appointment will be on contract basis, initially for a period of one year. Extension could be considered based on the Service requirement and performance.
- If the applicant already holds a permanent post in the Government or Semi-Government institutions, appointment will be based on according to the releasement basis mentioned on para 2.3.3 in 1/2019 MSD Circular, that recommended by the appointing authority of the substantive post and the considering correct releasement basis.
- Candidates who have not completed the application properly and have not submitted the correct data along with the application, and those who have not fulfilled the qualifications and other requirements specified in the Management Services Circular No. 1/2019 will not be considered for appointments.
- The decision of granting appointment or not, service extensions is at the descretion of the Secretary of the Ministry according to in terms of the circulars and other provisions.

04. Recommendation of the Institution Head

Applicant who already holds a permanent post in the Government/Semi- Government institutions should be sent their applications through the Head of the institution and with the consent of releasement from the substantive post and recommendation of the releasement basis according to the para 2.3.3 in 1/2019 MSD Circular. (Otherwise application will be rejected.)

05. Submission of the Application

Duly filled applications should be submitted along with the particulars of academic qualifications, transcript of the basic degree, work experiences and other relevant information according to the format given below under registered post, indicating the name of the post & project as appeared in the advertisement written on the top left hand corner of the envelope, to **Secretary, Ministry of Highways, “Maganeguma Mahamedura”, No.216, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla or hand over to Ministry Administration Division on or before 17.10.2025.**

06. For Special Attention

- **Applications that are not properly filled in accordance with the given format will be rejected.**
- **Only the qualifications that submitted certificate copies with the application will be considered for selection.**

Application format - Annexure
For Further Details - 0112050522

Secretary
Ministry of Transport, Highways, Ports and Civil Aviation