

**MINISTRY OF RURAL DEVELOPMENT,
SOCIAL SECURITY AND COMMUNITY
EMPOWERMENT**

Department of Social Services

**SIGN LANGUAGE INTERPRETER /PRESCHOOL
TEACHER/ CHEF ASSISTANT / ATTENDANT
(GRADE III)**

APPLICATIONS are invited from the citizens of Sri Lanka with the qualifications stipulated here under for the recruitment to be made for 16 Posts of Sign Language Interpreters, 07 Posts of Preschool Teachers and 04 Posts of Chef Assistant and 05 post of Attendants for the Department of Social Services. Prepared applications according to the format given at the end of this notification should be sent under the registered post to the Director, Department of Social Services, Second Floor, Sethsiripaya Stage II, Battaramulla to reach before the **10.11.2025**. The top left hand corner of the envelope should clearly carry the words “Recruitment to the Posts of Sign Language Interpreter/ Preschool Teacher / Chef Assistant/ Attendant. Specimen application form and details could also be obtained through the web site; www.socialservices.gov.lk

Qualifications for the recruitment of this post :

1. Sign Language Interpreter -16 Posts

Head Office – Deaf Interpreter - 01/ Tamil Interpreter - 01
Thelambuyaya Vocational Training Institute - 01
Amunukumbura Vocational Training Institute - 01
Seeduwa Vocational Training Institute - 01
Kilinochchi Vocational Training Institute - 01

Madampe Vocational Training Institute - 01
Monaragala Vocational Training Institute - 01
Nuwara Eliya District Secretariat - 01
Anuradhapura District Secretariat - 01
Polonnaruwa District Secretariat - 01
Rathnapura District Secretariat - 01
Trincomalee District Secretariat - 01
Ampara District Secretariat - 01
Jaffna District Secretariat - 01
Kurunegala District Secretariat - 01

1.1 Open Recruitments

1.1.1 Age Limit :

The age should not be less than 18 years and not more than 30 years to the closing date of the applications.

1.1.2 Educational Qualifications :-

(a) Should have passed General Certificate of Education (Ordinary Level) Examinational with six (06) subjects including 4 credit passes for Sinhala/ Tamil/English, Mathematics and other two subjects in one sitting

; And

(b) Should have passed General Certificate of Education (Advanced Level) Examination in all subjects with one sitting (Excluding Common General Test).

(It is adequate if the Candidate passed three subjects (03) in one sitting under the Old Syllabus)

1.1.3. *Professional Qualifications :-*

Should be obtained One Year Diploma Certificate on Sign Language Interpretation conducted by the National Institute of Education (NIE); or

One Year Diploma Certificate on Sign Language Interpretation conducted by the National Institute of Social Development (NISD); or

Diploma Certificate in Sign Language Interpretation of not less than one-year duration conducted by an institution registered under the Tertiary and Vocational Education Commission.

1.1.4 *Experience :-*

Not applicable.

1.1.5 *Physical Qualifications :-*

All the applicants should be of excellent physical and mental character to perform the duty at any part of Sri Lanka.

1.1.6. *Other :-*

- The applicant should be a citizen of Sri Lanka
- Should be of excellent character
- All the qualifications required to the recruitment to the post should be fulfilled in all means to the date on which the notification/ *Gazette* for calling applications mentioned

1.1.7. *Recruitment Procedure :-*

Candidates will be recruited on the basis of the results at the written and vocational test.

1.1.7.1 *Written Test :-*

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Intelligence Test	Time 01 hour	100	40
Language skills	Time 01 hour	100	40

1.1.7.2 *Professional Test :-* Testing the practical knowledge on sign language

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Testing the practical knowledge on sign language	Time 01 hour	100	40

1.1.8 *General Interview :-* Candidates are tested to check whether the prescribed qualifications are fulfilled for the post (no marks will be given.)

1.1.9. *Salary Scale :-*

In accordance with the Public Administration Circular No. 10/2025, MN 02 -2025 will be applied.

Salary Scale Rs. 48,470-10 X 540-11 X 630-10 X 1,010-10 X 1,190- Rs.82,800/-

(This salary scale will be effective from 01. 01. 2017)

1.1.10 *Note :-*

Candidates will be recruited on the basis of the merit at the written and professional test. The written test will be held at first. A number equal to two times existing vacancies will be called for the professional test from among the candidates who obtained highest marks at the written test and the general interview will be held at the same time. The candidates, those who are qualified from the general interview, equal to the number of vacancies are selected to the existing posts on the basis of the aggregate marks scored at both written test and professional test.

1.1.11. *Regulations on Employment :-*

This is a permanent, pensionable position. Note that the pension system is subject to any future policy decisions made by the government, and contributions for the Widows' and Orphans' Pension scheme are mandatory. The required official language proficiency must be acquired within three years, as stipulated by PAC 18/2020 and other Circulars incidental thereto.

1.2 *Limited recruitments*

1.2.1 *Educational Qualifications :-* Should have passed General Certificate of Education (Ordinary Level) Examinational with six (06) subjects including 4 credit passes for Sinhala/Tamil/English, Mathematics and other two subjects in not more than two sittings.

1.2.2 *Professional qualifications :-*

Should be obtained One Year Diploma Certificate on Sign Language Interpretation conducted by the National Institute of Education (NIE) or ;
One Year Diploma Certificate on Sign Language Interpretation conducted by the National Institute of Social Development (NISD) or ;

Diploma Certificate in Sign Language Interpretation of not less than one-year duration conducted by an institution registered under the Tertiary and Vocational Education Commission.

1.2.3 *Experience :-* Completion of not less than 05 years of active and satisfactory service in the post of Attendant or Matron in the Department of Social Services.

1.2.4 *Physical Qualifications -*

All the applicants should be of excellent physical and mental character to perform the duty at any part of Sri Lanka.

1.2.5 *Others -*

- i. Should have confirmed in the post.
- ii. Completion of satisfactory service within a period of five (05) years preceding the date to which the qualifications are fulfilled.
- iii. All qualifications required for recruitment to the post should be completed in all aspects as on the date specified in the notification/*Gazette* calling for applications.

1.2.6 *Age -* Not applicable

1.2.7 *Recruitment Procedure -* Candidates will be recruited on the basis of the results at the written and professional test.

1.2.7.1. *Written Test*

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Intelligence Test	Time 01 hour	100	40
Language skills	Time 01 hour	100	40

1.2.7.2. *Professional Test*

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Testing the practical knowledge on sign language	Time 01 hour	100	40

1.2.8 *General Interview*

General Interview: Certificate are tested to check whether the prescribed qualifications are fulfilled for the post (no marks will be given.)

1.2.9. *Note*

Candidates will be recruited on the basis of the merit at the written and professional test. The written test will be held at first. A number equal to two times existing vacancies will be called for the professional test from among the candidates who obtained highest marks at the written test and the general interview will be held at the same time. The candidates, those who are qualified from the general interview, equal to the number of vacancies are selected to the existing posts on the basis of the aggregate marks scored at both written test and professional test.

1.2.10. *Regulations on Employment*

This post is permanent and pensionable and it is required to contribute to the widows'/ widowers' and orphans' Pension Fund. In accordance with the Public Administration Circular No. 18/2020 and other Circulars incidental thereto, those who are appointed to the post should be acquire proficiency in the prescribed official language within three (3) from the date of appointment.

2. *Preschool Teacher (07 Vacancies)*

Sithijaya Child Guidance Centre - 03

Kottawa Child Guidanace Centre - 03

Nawinna Child Guidanace Centre - 03

2.1 *Age Limit*

The age should not be less than 18 years and not more than 30 years to the closing date of the applications.

2.2 *Educational Qualifications :-*

- Should have passed General Certificate of Education (Ordinary Level) Examinational with 06 subjects including 4 credit passes for Sinhala/Tamil/ Language, Mathematics and other two subjects in one sitting .
- Should have passed General Certificate of Education (Advanced Level) Examination at least with one subjects under any subject stream (Excluding Common General Test)

2. 3. *Professional Qualifications*

Should have obtained a certificate by following a course not less than 03 months on preschool education from an institute registered under the government.

2. 4. *Experience*

Not applicable.

2. 5. *Recruitment Procedure*

Number equal to number of vacancies will be recruited among qualified applicants , who will obtain the maximum number of marks from both test papers in the written test.

2.5. 1 *Written Test*

<i>Subjects</i>	<i>Time</i>	<i>Maximum number of marks</i>	<i>Passed number of marks</i>
Intelligence Test	Time 01 hour	100	40
Language skills	Time 01 hour	100	40

2. 6. *Salary Scale*

In accordance with the Public Administration Circular No. 10/2025, MN 01 -2025 will be applied.

Salary Scale Rs. 45,230 -10 X 540 -11 X 630 -10 X 890 -10 X 1,190 - Rs.78,360/-

(This salary scale will be effective from 01. 01. 2017)

2. 7. *Regulations on Employment*

This is a permanent, pensionable position. Note that the pension system is subject to any future policy decisions made by the government and contributions for the Widows' and Orphans' Pension scheme are mandatory. The required official language proficiency must be acquired within three years, as stipulated by PAC 18/2020 and other Circulars incidental thereto.

2. 8. *Note*

Only candidates who have fulfilled the above qualifications should apply and the selected candidates will be eligible for annual transfer only after five years of compulsory service in the institution with the respective vacancies.

3. **Chef Assistant (04 Posts) /Attendants (05 Posts)**

Chef Assistant - 04

Wattegama Vocational Training Institute - 01

Batugammana Vocational Training Institute - 01

Kilinochchi Vocational Training Institute - 01

Batticaloa Vocational Training Institute - 01

Attendants – 05

Rediyagama Kalana Detention Home (Attendant) - 02

Seeduwa Vocational Training Institute (Attendant) – 01

Batticaloa Vocational Training Institute (Attendant) – 01

Kilinochchi Vocational Training Institute (Attendant) – 01

3.1. *Age Limit*

The age should not be less than 18 years and not more than 45 years to the closing date of the applications.

3.2. *Educational Qualifications*

Should have passed General Certificate of Education (Ordinary Level) Examinational with six (06) subjects including 2 credit passes in not less than two sitting.

3.3. Professional Qualifications

Chef Assistant -

Should have obtained a certificate by following a course not less than 03 months on Culinary arts from an institute registered under the government.

Attendant -

Should have obtained a training on attendant service in a government hospital, dispensary or private hospital registered under the Department of Health Services.

3.4. Experience

Experience in the field related to the post will be considered as a special qualification.

3.5 Recruitment Procedure

Recruitment will be conducted among eligible applicants based on the number of available vacancies and the merit order of the scores obtained in the structured interview.

3.6 Salary Scale

In accordance with the Public Administration Circular No. 10/2025, PL01 -2025 will be applied.

Salary Scale Rs. 40,000 -10 X 450 -10 X 490 -10 X 540 -12 X 590 - Rs.61,880/-

(This salary scale will be effective from 01. 01. 2017)

3.7 Regulations on Employment

This is a permanent, pensionable position. Your participation in the pension scheme will be subject to any future policy decisions made by the Government. You are mandatorily required to contribute to the Widows and Orphans/ Widowers and Orphans Pension Scheme by paying contributions as prescribed by the Government from time to time.

3.8. Note

Only candidates who have fulfilled the above qualifications should apply and the selected candidates will be eligible for transfer only after five years of compulsory service in the institution with the respective vacancies.

DARSHANI KARUNARATHNA,
Director of Social Services.

Department of Social Services,
2 Floor,
Stage II,
Sethsiripaya,
Battaramulla,
07th October, 2025.

Application form for the recruitment to the post of

Medium of Language

01. Name with initials :-
02. Name denoted by initials :-
03. Address :-
04. Telephone Number :-
05. National Identity Card Number :-
06. Date of Birth :-
07. Age as at the closing date of the applications :- Yeas :- Months :- Days :-

08. Marital Status :-
09. Sex :-
10. Education Qualifications

I. G. C. E. (Ordinary Level)

Year :-

Examination Number : -

<i>Subjects</i>	<i>Grades</i>	<i>Subjects</i>	<i>Grades</i>
Mathematics			
Sinhala/ Tamil / English			

II. G. C. E. (Advanced Level)

Examination Number : -

Year :-

<i>Subjects</i>	<i>Grades</i>	<i>Subjects</i>	<i>Grades</i>

11. Professional and other qualifications :-

<i>Name of the Course</i>	<i>Institute</i>	<i>Duration of the Course</i>

12. Experiences :-

.....
.....

I herewith certify that the information furnished by me in this application is true and correct to the best of my knowledge.

.....,
Signature of the Applicant